

**Outrigger Santa Cruz**  
**Board of Directors Meeting**  
**AGENDA**  
**November 3, 2024**  
**Meeting time: 5pm – 7pm**

CALL TO ORDER: --

Kudos Corner --

1. Approve September minutes
2. Treasurer's Report – Theresa - 10 min
3. Membership dues –
  - a. Family rate
  - b. Sliding scale
4. Steering Program --
  - a. One year as AS before a public event, or supervise a SIT?
5. Equipment Report – Eddy – 15 min
6. Election process for officers
7. Annual BOD meeting 12/15 at Sabine's office

Tabled items:

1. Harassment Policy
2. Term limits
3. Steering program for UL and double hull certs

## **Outrigger Santa Cruz**

### **Board of Directors Meeting Minutes Draft, Version 1**

**November 3, 2024 Meeting time: 5pm – 7pm**

Board Members present in person or by Zoom: Tai Boutell, Theresa Mulder, Sabine Dukes, Phil Crowley, Kim Chamlin, Pam Myers, Eddy O'Connor, Amy Miyakusu, Carter Jones, Doug Evers, Jenny Scala, Mike Glosny, Allison Marino

Board Members not in attendance: Jean Bathke, Kay Miyamoto

A quorum was present

### **Meeting Called to Order**

#### **Kudos Corner**

Kudos were offered to the following people: Everyone involved in Party; Tai for many years of service; Eddy for work on canoes; People who ran for board; OSC Paddlers helping with Learn to Paddle class; Phil on helping oversee the election; offseason classes off the water; Support for Matt Love's crossing; Rachel A for juniors; Those who made raffle donations; Canoe site is beautiful.

#### **Agenda Items:**

##### **1. Approval of September Minutes**

In discussion of the September minutes, multiple Board members wanted to clarify that the September discussion on dues for members of the Learn to Paddle class included language that a motion was raised and seconded, but not voted on or approved. We clarified the language of the motion and voted on it (see below).

Contingent on changes in the final September minutes better reflecting the discussion, Kim moves to approve September minutes.

Eddy seconded.

All but one approve.

One abstention due to absence for September meeting.

*New Motion on Learn to Paddle Class and Dues:*

As part of this discussion, Pam made a motion (drawing on Theresa's language) for the following policy change:

For Learn to Paddle students, at the end of the class, they can pay 2025 dues early and paddle for the rest of 2024.

Mike Glosny seconded.

All approved.

## **2. Treasurer's Report – Theresa**

Theresa summarized the Treasurer's report and highlighted new developments. For details, please refer to the Treasurer's report that she has shared with the Board.

In the discussion, Board members emphasized that Club members must keep expenses within the approved budget and seek approval from the President or Treasurer for all purchases.

Eddy makes a motion to approve the Treasurer's report.

Carter seconds.

All Approve.

Michelle P and Michelle M also made a brief presentation on the final budget and costs of the End-of-Year Party. For additional details, please consult their detailed spreadsheet.

## **3. Membership dues –**

### **a. Family rate**

OSC is required, according to the by-laws, to have family rates.

After much discussion on policy and implementation, Phil raised the following motion:

OSC Adults can have an immediate family member (Under Age 19) join the Club at a rate of \$50 per child, which would allow that additional member to participate in U-19 activities.

Doug Evers seconded it.

All approved.

### **b. Sliding scale**

A committee was appointed, composed of Sabine, Jenny, and Carter, to examine how to implement a sliding scale approach as part of the overall increase in club dues.

Sabine shared a sliding scale dues proposal with the Board to help inform discussion.

Board members proposed many interesting initiatives and ideas, though some others expressed concerns about implementation.

The President decided that the current committee should meet to discuss these ideas and report back to the Board in the future.

## **4. Steering Program**

### **a. One year as AS before a public event, or supervise a SIT?**

In the discussion of when an AS should be allowed to steer a public event (which would mostly include non-OSC paddlers), most Board members did not support a one-year experience requirement.

The President decided that the Program Leader could decide when an AS was qualified for a specific event, in consultation with the Head Coach as needed. For public events, the Canoe Scheduler will decide if an AS is qualified to steer.

## **5. Equipment Report – Eddy**

Bruce Neill has agreed to oversee the maintenance and repairs of the Club OC-1s!!!

After discussion on Eddy's proposal on next steps shared with the Board, it was agreed that Eddy should work with Gray Hogue to ask him to refurbish Koholo and Sweet Okole. The work will hopefully begin soon and be completed by early 2025.

## **6. Election Process for Officers**

According to the OSC by-laws, the Board needs to elect Officers by the end of November. The potential nominees for Officers come from the incoming Board that will take over in January. The current outgoing Board will vote to elect the Officers.

After much discussion, Jane, Doug B, and Cheryl C will oversee the Officer election (they worked closely with Phil in the overall Board election.)

The agreed-upon process and deadlines are as follows:

Friday 11/8: The first round of nominations closes and the committee will share a ballot preview

Friday 11/15: The second round of nominations closes and the committee will share the final ballot for voting on-line

Friday 11/22: On-line voting closes and the new Officers will be announced

## **7. Annual BOD meeting 12/15 at Sabine's office**

The December Board meeting (which also serves as the Annual Board meeting), will be held at Sabine's office, the Community Foundation of Santa Cruz County in Aptos, starting at 5pm.

It will mostly be a social gathering, though there may be some business discussed if needed.

### **Other Issues:**

Allison announced that there will be another River Habitat Restoration on November 16 from 10AM-noon. Details and sign-ups will be on Team Snap.

Tai announced that Fitness Paddle will start on Saturday November 23<sup>rd</sup>, and will be held on most Saturdays from 9-11AM. Signs-ups will be on Team Snap.

**Tabled/Proposed Items:**

The following items were either formally tabled by the President or proposed by other Board members for potential future discussion:

Harassment policy

Term limits

Steering certification process and program for UL and double hull accreditation (Proposed by Evers)

Sliding scale program and potential scholarship programs

Scholarship Program

Website

Need to vote on budget in January

Changing Board meeting day from Sundays

Motion to Adjourn

Several people move to adjourn

Many people second

All agree

**Meeting is Adjourned**

## Outrigger Santa Cruz Balance Sheet As of November 2, 2024

	Nov 2, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking	54,914.34
Savings Account	10,085.46
<b>Total Checking/Savings</b>	64,999.80
<b>Accounts Receivable</b>	
Accounts Receivable	-865.38
<b>Total Accounts Receivable</b>	-865.38
<b>Other Current Assets</b>	
Inventory Asset	2,536.24
Undeposited Funds	660.00
<b>Total Other Current Assets</b>	3,196.24
<b>Total Current Assets</b>	67,330.66
<b>Fixed Assets</b>	
<b>Club Equipment</b>	
Bruddah Nappy	5,000.00
Canoe Hauling Trailer	9,500.00
Ho'omaikai	5,000.00
Hurricane OC1	2,000.00
Kaholo	18,000.00
Kai Malama Keiki	14,630.00
Kamakaokalani	24,172.50
Kanimauloa	8,000.00
Kane Dave Dyc	20,900.00
Kikaha	25,251.50
Kumulipo (OC1)	2,500.00
Lapa Uila	15,000.00
Maka Nui	4,000.00
Makani Akua	7,000.00
Mr. Poni	1,000.00
Nate's OC1 - need name	1,000.00
OC2	2,000.00
Sweet Okole	7,000.00
<b>Total Club Equipment</b>	171,954.00
<b>Depreciation and Amortization</b>	-88,315.00
<b>Total Fixed Assets</b>	83,639.00
<b>TOTAL ASSETS</b>	<b>150,969.66</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
Visa Credit Card	328.52
<b>Total Credit Cards</b>	328.52
<b>Other Current Liabilities</b>	
Sales Tax Payable	1,011.10
Use Tax Payable	0.11
<b>Total Other Current Liabilities</b>	1,011.21
<b>Total Current Liabilities</b>	1,339.73
<b>Total Liabilities</b>	1,339.73

**Outrigger Santa Cruz**  
**Balance Sheet**  
As of November 2, 2024

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	<u>Nov 2, 24</u>
Equity	
Opening Balance Equity	97,698.94
Unrestricted Net Assets	32,305.67
Net Income	19,625.32
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Total Equity	149,629.93
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>150,969.66</b>
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