

Outrigger Santa Cruz Board of Directors Meeting MINUTES DRAFT for APPROVAL
July 28, 2024 Meeting time: 5pm – 7pm

Attendance:

Board members present: Tai Boutell, Theresa Mulder, Jenny Scala, Pam Myers, Eddy O'Connor, Allison Marino, Phil Crowley, Carter Jones, Amy Miyakusu, Kay Miyamoto, Doug Evers

Board members online: Mike Glosney

Non-board members present: Michelle McKinney, Justin Kiesby, Michelle Pomroy, Pam Ambris

Kudos Corner - Thank you to the following:

To the entire club; Rachel & Justin for coaching the keiki & juniors program; The Jellies for regularly cleaning the shed; Jenny for helping to organize Shared Adventures; Shared Adventures, juniors program, Alameda race; Everyone & all the club; Carter, Nicholas, Lawrence Gun for interest in learning to steer; Pam A for stroking during rec; Eddy for coordination of equipment and boat maintenance; Keiki program; Eddy for taking on the canoes and keeping everyone informed; the whole club as there is a lot going on and many people are helping; New member Jared for helping with rigging clinic; Dave Waynar with the men's practice.

1. Approve June minutes - Motion to approve by Eddy; seconded by Amy M. Minutes are approved.
2. Treasurer's Report
 - Do more than what is required for reports; no formal treasurer report after races.
 - Last report combined checking/savings account balance were \$102,615
 - Now at \$65,000 because of final payment for new boat, trailer modification, canoe repairs, club store purchases.
 - Might want to increase canoe maintenance budget; already spent \$11,816. Budget was \$10k for rehab and separate \$8k for maintenance; balance is \$6,184.

Conversation followed:

- May need to have a larger conversation in terms of dues, canoe repairs, etc.
- Want to rehab BroNap and Ho'o possibly \$5k each. Sweetness currently out of commission; need seats and crack repaired; will be \$3k to get up and running again.
- Every canoe needs something done; it's a logistical thing, which is first? What is critical this year?
- Eddy asked for an additional \$10k to be approved by the board for maintenance of canoes.
- Need to understand the cost of rehabbing each canoe and revenue needed to get there between fundraisers or increased dues.
- Budgeted for repairs over the years and haven't been spent; Ho'o and BroNap are priorities. Don't delay repairs.
- Support adding \$10k for other canoes but not Sweetness. Repair racing canoes first.
- Canoe repair order is not the issue; issue is budget.
- There has been self induced neglect.
- Urge people to take better care of the equipment.

- Who can provide/help to create a quote to repair all canoes. Hard to do because it's dynamic. Carter, Theresa, & Amy M will help Eddy create a draft of total expenses & will provide info to the Board in Sept.
- OC1 use & maintenance is costly as well - should we have a fee/charge.
- Members should be made aware of maintenance issues.

Motion Approved - Increase OC6 Repairs and Maintenance budget by \$10k from \$8k to \$18k.

3. Coaches Corner

- MBX 9/28 - Need a director to take charge of this race. Talking with Paul about Bay for Breath and it being the same date. Keep or select a different date? Not on TeamSnap; does everyone want the same day? Maybe canoes will be used for Bay to Breath. Same event, or not the same event? Bay to Breath is a fundraiser. Other clubs could join but it's not a NCOCA event. It does follow a different course. (Allison 9/21 - Save our Shores beach clean-up). Tai is not available to tow; Waynar & Robert can tow as well.

4. Steering Coordinator

- Pam Ambris stepped up to coordinate/manage the program.
- An email was sent out asking for accredited steers person's to fill mentor roles to support the Steers-person In Training (SIT); only 7 replies so note was sent out again.
- Current volunteers are: Phil, Doug B, Rachel M, Robert B, Leslie, Lori C, and Theresa.
- Question/topic brought up - based on someone talking with a BOD member & that member is bringing issue to BOD - about concerns that non-accredited steers-people (or person) is steering without an accredited steers-person in the boat and or racing without oversight.
- Current status is that you don't have to have an accredited steers person in the boat as long as there is one in a nearby boat.
- **Board has talked about this topic numerous times. Wording on the website is extremely clear. It is at the program coach's discretion.**
- More information is on the website.
- Another concern is that Steers-person In Training are not working through the program. Maybe identify ways to motivate them; possibly the president can reach out to members in the process that have stalled.

5. Junior program

- Coaches have enjoyed the Junior program; many new recruits.
- **They want to go all year around.**
- Maybe moving into a team focused small group 10-12; Sundays maybe 9:30 but not to interfere with Rec.
- Want to train the next group of open racers - young women and young men.
- Move to a teen group on a weekly basis.
- Boat availability/resources is the main concern.
- There was a misunderstanding and Rec is only 18-years old and up, no juniors.
- Current plan is good for Rec so that there is an option for the 18 and over.
- Request for 1- plan to address dues & 2- proposed write-up to put on the website about the Junior's program.

- Likely 12-years old will probably be the youngest excepted.
 - Juniors do use UL canoes.
 - It would be a new program; it will be a pilot program at this point.
6. Managing new paddlers at Rec - discussion followed
- How do we support new members that come to Rec paddle?
 - Phil has done such a great job with the community.
 - Need more steerspeople help; possibly have certified steers people sign up for 1-2 Rec paddles a year.
 - Also need experienced paddlers to participate as well.
 - Has the club done an all-call email for help for Rec?
 - Maybe it can be weaved into the steering training program; give back at Rec.
 - Once the target of need is known, it can be a requirement to help/participate.
 - Concern is who will manage that?
 - Some steers-people are already taxed. Possibly each program such as Rec and Pirates should start developing and training their own steers-people.
 - Why is Rec relying on Racer steers-people?
 - **Growth of the club should be acknowledged & discussed.**
 - Three men attending Rec and learning to steer.
 - 191 people inquired about paddling last year.
 - Maybe we need a committee/sub-committee to look at the growth of the club. Allison, Phil, & Carter will work together to look at club data.
7. Learn to Paddle class
- Class is a fundraiser & grows the club
 - Last year from fees and new members joining the class earned the club over \$5k
 - In October - 5 Saturdays (10/ 5, 10/12, 10/19, 10/26 & 11/2) - Pam will send out emails to paddlers and steers-people to commit to help.
 - Duane will update everything on the website.
 - Cost is \$250 per person, paypal or credit card only. Limit is 18 students (Duane will cut-off). Beyond that there will be a wait list; those people need to contact Pam directly.
 - No refunds if you cannot attend; instead payment will go to 2025 membership dues. No checks and no cash accepted.
 - Need to settle on dues before the class so it can be shared with class participants. No discount any longer.
 - If they are interested in joining, their full membership dues are due.
 - Idea presented to have a clinic for Rec paddlers to learn to paddle better.
8. Equipment Report – Eddy – 15 min
- With canoe repairs, Lapa feels heavier. Was not heavy enough when new, so we added weights.
 - Gray put a gel coat & paint makes boats heavier. NCOCA does not weigh boats any longer. True boat repair person would blow through the budget.
 - This week working on logistics regarding which boats will be repaired. Eddy will continue to communicate with facts and figures and keep everyone up-to-date.
 - Canoe utilization is through the roof. Growth is an issue.

- Suggested that the first agenda item on the agenda be “old business” so there is focused time to discuss these issues. This might help with efficiency. Also, identify agenda items now for the next meeting.
- Damage to Sweet Okole was like opening Pandora's box.
- Double hull is needed for the paddle class.
- BroNap hull can be done in time but then Ho’o will need to wait until Spring.
- Lawrence is working on the lakos.
- Should plan Club workdays to clean hulls. Maybe do two shifts since the club is so big.
- After paddle class, do Ho’o. BroNap is on the top of the list.
- Gray’s price to do outside of the hull is \$2k, inside is \$500; those are beginning costs.
- Adding the topic of “canoe utilization” to the growth committee for discussion.
- Lapa seats are very sharp. With the absence of the seat pads, hands are not protecting paddlers from the metal strips.
- NCOCA may set the size and color of numbers on canoes.
- Trailer - Is modified. Phase 2 tabled.

9. Turf and weed

- Black top - they didn’t move large rocks underneath it or level it out.
- There are trip hazards and will lead to wearing away quicker.
- Board could approve long-term alternative materials such as a fake lawn, etc?
- Need advance planning with the harbor.
- Sooner we can do that, the better. Eddy will help with research. Gorilla tape needed to tape down the seams. Jenny will help too.

10. Club attorney follow up - discussion followed

- Two different attorneys looked at the bylaws. Really nothing wrong.
- If litigation, bylaws are not the issue. it’s more about the actual issue that takes place.
- Bylaws and policies drafted and changed on incidents that have happened.
- Don't need to redo bylaws.
- Disciplinary letter had way too many details. Should be more broad to scope of incident and just touch on the actual issue.
- Letter should have been the date and time of the incident, then adding language from the bylaws would have been better. When there is too much detail that is when there could be issues/problems because details are up to interpretation.
- **We could maybe have a template disciplinary letter to use/edit as needed. Needs to be generic and date and time and what policy was violated.**
- Where are all the minutes and amendments to bylaws? Is there a place where all that is stored? We should leave future members with a road-map.
- Most corporations the secretary keeps the records.
- **Code of Conduct is the only policy we have.**
- Bruce has a book of bylaws, code of conduct, and other records. Where is that book?
- Used Code of Conduct twice since Pam was on the Board.
- Document storage is an issue. Tai will ask Bruce for the book.
- We can retain an attorney if needed.

- Has the incident report issue been tightening up? Allison will ask Leslie as she has done a lot of work on it, and Bruce as the Safety Officer.
- Website will be rebuilt this fall.

11. End of year party – date/location

- Outgrown Pono.
- Maybe Woodhouse? Or Seabright Brewery?
- Who will do it? Michelle P & Michelle M will identify a date and place.

12. Next board meeting to be rescheduled - **keeping 8/25 date** ; how about Sept (must be before Oct to vote on dues).

Outrigger Santa Cruz
Board of Directors Meeting
AGENDA
July 28, 2024
Meeting time: 5pm – 7pm

CALL TO ORDER: --

Kudos Corner --

1. Approve June minutes
2. Treasurer's Report – Theresa - 10 min
3. Coaches Corner – Sabine – 10 min
 - a. MBX 9/28 tbd
4. Steering Coordinator -- Pam Ambris – 5 min
5. Junior program – Justin – 5 min
6. Managing new paddlers at rec – Phil – 10 min
7. Learn to Paddle class – Pam – 5 min
8. Equipment Report – Eddy – 15 min
 - a. Canoe repairs
 - b. Trailer
9. Turf and weed – Carter – 5 min
10. Club attorney follow up discussion – 10 min
11. End of year party – date/location
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