OSC April Board Meeting Minutes

Denotes decisions made during the meeting

Meeting: 24 April, 2022; Called to Order 1704h, Adjourned 18121h

Attendance: Board: Tai Boutell, Kay Miyamoto, Leslie Eurs, Eddy O'Connor, Matt Love, Philip Crowley, Theresa Mulder, Pam Myers, Gayle Bensusan, Bruce Neill. Non-Board: Duane Strong A quorum was present,

March Minutes Unanimously Approved

Pam Myers abstained because she was not at the meeting.

Many kudos from BOD to many engaged people, especially Phil Lewis and his dad for the Pig Run efforts. Many felt like the Pig Run being catered was well worth the expense. Eddy O'Connor gave kudos to Tai and Theresa for all they do for the club.

The BOD made mention of all the new club members, and how engaged they are.

Phil Crowley pointed out that when raising money for specific objectives, non-profits should inform donors that monies may be used for mission-related purposes, other than the specific objective identified in the campaign. There was agreement that in the future, we will: either only raise and use money for a specific goal, or provide that acknowledgement that funds may be used to support other aspects of the mission.

Treasurer's Report by Theresa Mulder.

We have about \$86,000 on hand - \$67,000 in checking, \$10,000 in Savings and \$9,000 in Paypal TM will notify the Harbor that we are down a canoe for about 3 months.

We have approximately 167 members; approximately \$26,800 in membership revenue.

We have come very close to raising the funds needed to but the new Unlimited. We have \$6,125 in hand, and pledges of \$3,000.

Gross YTD income is approximately \$38,846.

Treasurer's Report was unanimously approved

We had a long discussion about the Harbor Administration and OSC and ways that we can continue to be good tenants and have the Harbor better appreciate our presence. Tai will continue to work closely with the Harbor to cultivate that relationship.

We will continue to work to not occupy the space in front of the retail units next to us.

Next BOD meeting: 5 June 2022 @ 1700h

Two Decisions were made: 1) Approval of March minutes 2) Approval of the Treasurer's Report

Outrigger Santa Cruz Balance Sheet As of April 24, 2022

	Apr 24, 22
ASSETS	
Current Assets	
Checking/Savings Checking	67,760.25
Paypal	9,237.42
Savings Account	10,116.76
Total Checking/Savings	87,114.43
Accounts Receivable Accounts Receivable	-967.00
Total Accounts Receivable	-967.00
Other Current Assets Inventory Asset	2,359.50
Total Other Current Assets	2,359.50
Total Current Assets	88,506.93
Fixed Assets	
Club Equipment	
Bruddah Nappy	5,000.00
Canoe Hauling Trailer Ho'omaikai	9,500.00 5,000.00
Hurricane OC1	2,000.00
Kaholo	18,000.00
Kai Malama Keiki	14,630.00
Kananimauloa	8,000.00
Kane Dave Dyc	20,900.00
Kumulipo (OC1)	2,500.00
Lapa Uila	15,000.00
Maka Nui	4,000.00
Makani Akua	7,000.00
Manahau Ma Barri	21,450.00
Mr. Poni OC2	1,000.00 2,000.00
Red OC1	1,500.00
Total Club Equipment	137,480.00
Depreciation and Amortization	-68,512.00
Total Fixed Assets	68,968.00
TOTAL ASSETS	157,474.93
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities	
Sales Tax Payable Use Tax Payable	486.73 2.78
Total Other Current Liabilities	489.51
Total Current Liabilities	489.51
Total Liabilities	489.51
Equity	
Opening Balance Equity	97,698.94
Unrestricted Net Assets Net Income	13,692.62 45,593.86
Total Equity	156,985.42
TOTAL LIABILITIES & EQUITY	157,474.93

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04/24/22

Cash Basis

Outrigger Santa Cruz Profit & Loss January 1 through April 24, 2022

	Jan 1 - Apr 24, 22	Jan 1 - Apr 24, 21	% Change
Ordinary Income/Expense			
Income			
CONTRIBUTIONS, GIFTS & GRANTS	0.00	5.40	400.00/
Amazon Depoted Equipment	0.00 0.00	5.16 2,000.00	-100.0% -100.0%
Donated Equipment Fundraising Income	140.00	2,000.00	100.0%
MemberTax Deductible	505.00	150.00	236.7%
New Equipment Drive	6,125.00	0.00	100.0%
CONTRIBUTIONS, GIFTS & GRANTS - Other	0.00	79.00	-100.0%
Total CONTRIBUTIONS, GIFTS & GRANTS	6,770.00	2,234.16	203.0%
MEMBERSHIP DUES & ASSESSMENTS			
Club Store Income	1,130.44	381.71	196.2%
Membership-Race Dues	19,150.00	9,995.00	91.6%
Membership-Rec. Paddler Dues	7,655.00	6,720.00	13.9%
Membership-Youth Dues Raffle Income	0.00	150.00	-100.0%
Parking Permit Raffle	1,300.00	830.00	56.6%
Total Raffle Income	1,300.00	830.00	56.6%
Total MEMBERSHIP DUES & ASSESSMENTS	29,235.44	18,076.71	61.7%
OC1 Rack Income PUBLIC CLASSES & FESTIVALS	2,006.00	1,248.00	60.7%
Drop-In Paddle Fee	700.00	0.00	100.0%
Team Building Workshops	135.00	0.00	100.0%
Total PUBLIC CLASSES & FESTIVALS	835.00	0.00	100.0%
Total Income	38,846.44	21,558.87	80.2%
Cost of Goods Sold			
Cost of Goods Sold	723.05	272.06	165.8%
Total COGS	723.05	272.06	165.8%
Gross Profit	38,123.39	21,286.81	79.1%
Expense			
ADMINISTRATION EXPENSE			
CPR Certification for Coaches	300.00	0.00	100.0%
Marketing	0.00	60.00	-100.0%
Merchant Fees	718.72	229.90	212.6%
Race Program Webservice	0.00	129.99	-100.0%
Website Hosting	0.00	410.48	-100.0%
Total ADMINISTRATION EXPENSE	1,018.72	830.37	22.7%
CANOE AND TRAILER MAINTENANCE			
OC1 / OC2 Expenses	0.00	372.79	-100.0%
Total CANOE AND TRAILER MAINTENANCE	0.00	372.79	-100.0%
Club Store Expense	-6.93	0.00	-100.0%
Community Support	0.00	100.00	-100.0%
Contract Services	0.00	149.99	-100.0%
HARBOR RENT			
Rent for Subleased OC1 Racks	1,644.58	1,398.48	17.6%
HARBOR RENT - Other	3,349.48	3,265.01	2.6%
Total HARBOR RENT	4,994.06	4,663.49	7.1%
INSURANCE EXPENSE			
Liability insurance - D & O	760.00	760.00	0.0%
Liability Insurance - NCOCA	200.00	300.00	-33.3%
	960.00	1,060.00	-9.4%
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04/24/22 Cash Basis

Net

Outrigger Santa Cruz Profit & Loss January 1 through April 24, 2022

	Jan 1 - Apr 24, 22	Jan 1 - Apr 24, 21	% Change
MEMBER EXPENSES Club Events Expenses Club Work Day Expenses	92.69	0.00	100.0%
Total Club Events Expenses	92.69	0.00	100.0%
Pig Run Expenses Raffle Expenses	250.00 150.00	0.00	100.0% 100.0%
Total MEMBER EXPENSES	492.69	0.00	100.0%
NCOCA DUES Site Improvements Travel and Meetings	0.00 0.00	300.00 748.72	-100.0% -100.0%
NCOCA Race Clinic Travel and Meetings - Other	20.00 50.00	0.00	100.0% 100.0%
Total Travel and Meetings	70.00	0.00	100.0%
Total Expense	7,528.54	8,225.36	-8.5%
Net Ordinary Income	30,594.85	13,061.45	134.2%
Other Income/Expense Other Income Savings Account Interest Income	0.00	0.99	-100.0%
Total Other Income	0.00	0.99	-100.0%
Other Expense Ask My Accountant	-14,999.01	-87.37	-17,067.2%
Total Other Expense	-14,999.01	-87.37	-17,067.2%
Net Other Income	14,999.01	88.36	16,874.9%
Net Income	45,593.86	13,149.81	246.7%

Recap / Notes for OSC Checking Account Activity April 2022

INCOME ACCOUNTS & ASSOCIATED EXPENSES

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Catagony		2022 Budget		2022 Actual		Differential	Netze	
Category	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income	Differential	Notes
Membership Dues	\$30,000	\$0	\$30,000	\$26,805	\$0	\$26,805	-\$3,195	~167 paid members
Rec. Drop-In Fees	\$1,500	\$0	\$1,500	\$700	\$0	\$700	-\$800	
Aloha Festival	\$1,000	\$500	\$500	\$0	\$0	\$0	-\$500	
MBX Income	\$12,000	\$11,000	\$1,000	\$0	\$0	\$0	-\$1,000	
Keiki Camp	\$2,250	\$250	\$2,000	\$0	\$0	\$0	-\$2,000	
Paddle Class	\$2,800	\$0	\$2,800	\$0	\$0	\$0	-\$2,800	
Donations/Fundraising	\$4,000	\$0	\$4,000	\$8,205	\$150	\$8,055	\$4,055	\$1,300 from raffle; \$6,125 new canoe
End of Season Party	\$3,000	\$2,000	\$1,000	\$0	\$0	\$0	-\$1,000	
Club Store	\$5,000	\$2,500	\$2,500	\$1,130	\$0	\$1,130	-\$1,370	
Race Income	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	
Race Clinics	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pig Run	\$2,000	\$1,250	\$750	\$0	\$250	-\$250	-\$1,000	
Hosted Regatta	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Junior Race Program	\$1,500	\$500	\$1,000	\$0	\$0	\$0	-\$1,000	
Subleased OC1 racks	\$5,400	\$5,000	\$400	\$2,006	\$1,645	\$361	-\$39	
Total Income	\$85,450	\$38,000	\$47,450	\$38,846	\$2,045	\$36,802	-\$8,610	Does not include \$17k from Manahau

EXPENSES NOT ASSOCIATED WITH INCOME ACCOUNTS

Category	2022 Budget	2022 Actual	Differential	Notes
Harbor Rent	\$11,000	\$3,349	-\$7,651	
Equipment Insurance	\$5,500	\$0	-\$5,500	
NCOCA Dues & Insurance	\$950	\$200	-\$750	
D&O Insurance	\$800	\$760	-\$40	
OC6 Repairs & Maint.	\$5,000	\$0	-\$5,000	
Small Boat Repair & Maint.	\$1,000	\$0	-\$1,000	
Trailer & Dolly Repair & M.	\$2,000	\$0	-\$2,000	
Canoe Painting & Re-Hab	\$10,000	\$0	-\$10,000	
Safety Equipment / Radios	\$1,000	\$0	-\$1,000	
New Equipment Purchases	\$0	\$2,000	\$2,000	Deposit on new Puakea Malolo
Administration Costs	\$6,000	\$1,111	-\$4,889	
Admin Costs/ Officer Fund	\$800	\$0	-\$800	
Lighted Boat Parade	\$100	\$0	-\$100	
Community Outreach	\$250	\$0	-\$250	
Marketing	\$200	\$0	-\$200	
Travel / Meetings	\$500	\$70	-\$430	
Site Improvements	\$500	\$0	-\$500	
Contract Services	\$2,500	\$0	-\$2,500	
Exp. from income accts.	\$38,000	\$2,045	-\$35,955	
Total Expenses	\$86,100	\$9 <i>,</i> 535	-\$76,565	

March/April Equipment 2022 occ

West Marine	cleaners, wax	\$136.17	
Home Depot	brushes	\$13.58	
CustomTieDowsn.com	quick straps	\$225.44	
Amazon	batteries	\$50.12	
foambymail.com	seat foam, cradle foam	\$211.40	
Home Depot	gloves, tape measure	\$19.94	
Jamestown Distributors	Paint, varnish etc.	\$139.02	
Sub Total		\$795.67	

OC1/2

Sub Total		\$0.00
Safety/Radio Amazon	dry bag, tape	\$53.11
Sub Total		\$53.11
Dolly Wheels		
Sub Total		\$0.00
Trailer		

Sub Total

Website

\$0.00

Total

\$848.78

Closed tickets

- 8559 Pump batteries
- 8555 Missing dry bag items
- 8551 Ama wieght ties downs
- 8547 missing rig box items
- 8543 Missing dry bag
- 8539 need quick straps
- 8523 Pump bracket broken