

Attending: Pam Myers, Tai Boutell, Phil Crowley, Gayle Bensusan, Kay Miyamoto, Leslie Eurs, Matt Love, Phil Lewis, Theresa Mulder
Maria Cacho – non board member

Need **Minutes** from December 2020 Meeting.

Kudos: Tai to Leslie for newsletter; Gayle to Dave & Susy Loustalot for donation of the Hurricane OC1, to Duane & Ruthie for their work on the small canoes; from Leslie – to those who set up the new racks & to Duane for help editing Safety Manual & for help with the OC1 letter that will be going out; Matt Love to Theresa for all the work she does as Treasurer & Duane for all the work he does behind the scenes; Phil Lewis to Tai & Phil Crowley for the new OC racks; Duane to Dave & Susy Loustalot for the Hurricane; Maria Cacho to all of the Board members & the club for everything we do.

Treasurer's report: – See attached report

Misc. Notes: \$210 sales tax due Jan. 31, 2021; we should publicize Amazon Smile to all members so the club can receive the allotted donations; Phil Lewis will send out letter to club membership to remind them of donations we receive. So many people now order from Amazon. When placing an order put in Outrigger Santa Cruz. However it will come up as Akau Hana our previous club name. Budget forecast for 2021 hard to pin down because of Covid and is estimated as best as possible. Kim Chamlin needs to be removed from accounts and Pam Myers added as the new Secretary. Theresa to draft letter to add Pam. OC1 racks will be separated out on the financials. Treasurer's report - Motion to approve by Phil Lewis, Leslie Eurs seconds. Motion passes. Budget - Motion to approve by Gayle Bensusan; Phil Crowley seconds. Motion passes. Motion to remove Kim Chamlin & add Pam Myers made by Theresa Mulder. Also Theresa to draft a letter to the bank and add Pam as the new secretary. Phil Crowley seconds. Motion passes.

Membership letter to go out soon. Members who did not pay 2020 dues must pay 2021 dues immediately. They do not get the March 31st deadline. The letter should mention how the club needs member support to maintain all of our equipment, pay our rent, insurance and expenses so that we may all enjoy paddling our canoes! Members may not be aware of how much money is needed to actually maintain Outrigger Santa Cruz. (Tai will review letter with Theresa) Waivers for 2021 to be signed after Feb. 1, 2021.

Welcome 2021: We want to be creative for promoting more membership! Think of new ways to encourage people to join the club. Tai is focusing on:

1. Safety
2. Fundraising – super focus!
3. Communication – throughout coaches, rec, race, junior, leadership
4. Visibility – club store, new hats, perhaps some OSC gear with generous donations for the donor.

We want to push OC1 participation and plan to bring in Jay Wild for a clinic. Discussion was had regarding OC1 racks for members and/or non members. Currently there are 3 slots left. We will discuss further if the racks don't get filled with OSC members.

NCOCA MEETING:

1. Clubs are hurting due to having no money or membership as well as site problems. We are grateful to have the Santa Cruz Harbor! Members are encouraged to show gratitude to the harbor staff whenever possible.
2. Fundraiser – Valentine Virtual Race – see attachment...to raise money for the clubs that are hurting
3. March 7 is the NCOCA race clinic via Zoom.
4. Wild Apricot is the data base platform for club officers to access.

Equipment/Web: Need another spot for our OC1! Would like to keep them together if at all possible. A new rudder for the aqua OC1 has been ordered from Jude. It may be available in 2 weeks. Jude is basically working alone now. We will be looking at our OC6's (Bruddah Nappy) to see if it is possible to get some painting done while the canoe/canoes are not being used. Some manpower and money will be needed. Duane will contact Craig in Watsonville. For the web we are missing October & December minutes. Duane will add a donation button on the website in an obvious place to encourage donations. The additional new language and items for OC1 paddling safety will also be added on our website.

Safety: - Leslie reviewed all changes made. Please see attachment. A short discussion of Risk Management related to Covid was discussed. We are satisfied with what the committee came up with and will keep what we have.

OC1 Participation: Tai wants to encourage use of small canoes and talked about ways to get more people safely on the water and make it fun! Ideas included: races – novice & experienced paddlers; set times for designated workouts & have a sign up & a coach/leader; clinics & classes for more training. Jay Wild will do a 2 hr. clinic for \$30 each for a limited number of paddlers.

Fundraising: Tai wants ideas for fundraising! Phil Lewis volunteered to collect ideas. Ideas discussed included virtual races, Pig Run, Parking Pass raffle; partnering with other organizations like Save Our Shores. The parking pass raffle will be held in 2 weeks so as to get more entries before paddlers start asking friends for extra passes. Theresa thought we should raffle 2 passes. We would only get the third pass if we knew there was enough interest. If so then those in the prior raffle who did not win a pass would be eligible to buy the third pass for \$100.

Kay asked about helping Nate's family. Leslie said Matt Muirhead's daughter is the person to contact.

Next Meeting – March 7, 2021

Motion to adjourn meeting by Pam Myers. Phil Crowley seconds & Matt Love thirds! Motion passes!

Outrigger Santa Cruz

Balance Sheet

As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Checking	18,847.21
Paypal	1,710.45
Savings Account	10,112.75
Total Checking/Savings	30,670.41
Accounts Receivable	
Accounts Receivable	-79.48
Total Accounts Receivable	-79.48
Other Current Assets	
Inventory Asset	3,403.28
Undeposited Funds	122.00
Total Other Current Assets	3,525.28
Total Current Assets	34,116.21
Fixed Assets	
Club Equipment	
Bruddah Nappy	5,000.00
Canoe Hauling Trailer	9,500.00
Ho'omaikai	5,000.00
Kaholo	18,000.00
Kai Malama Keiki	12,800.00
Kananimauloa	8,000.00
Kane Dave Dyc	20,900.00
Kumulipo (OC1)	2,500.00
Lapa Uila	15,000.00
Maka Nui	4,000.00
Makani Akua	7,000.00
Manahau	21,450.00
Mr. Poni	1,000.00
OC2	2,000.00
Red OC1	1,500.00
Total Club Equipment	133,650.00
Depreciation and Amortization	-68,512.00
Total Fixed Assets	65,138.00
TOTAL ASSETS	99,254.21
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Visa Credit Card	121.50
Total Credit Cards	121.50
Other Current Liabilities	
Sales Tax Payable	357.65
Use Tax Payable	-147.86
Total Other Current Liabilities	209.79
Total Current Liabilities	331.29
Total Liabilities	331.29

Outrigger Santa Cruz
Balance Sheet
As of December 31, 2020

	Dec 31, 20
Equity	
Opening Balance Equity	97,698.94
Unrestricted Net Assets	-8,814.06
Net Income	10,038.04
Total Equity	98,922.92
TOTAL LIABILITIES & EQUITY	99,254.21

Outrigger Santa Cruz

Profit & Loss Prev Year Comparison

January through December 2020

	Jan - Dec 20	Jan - Dec 19	% Change
Ordinary Income/Expense			
Income			
ATTENDED RACE INCOME	0.00	13,215.01	-100.0%
CONTRIBUTIONS, GIFTS & GRANTS			
Amazon	19.05	33.84	-43.7%
Donated Equipment	13,800.00	0.00	100.0%
Donations from loan of canoe	0.00	300.00	-100.0%
Fundraising Income	0.00	663.00	-100.0%
Keiki Program	0.00	170.00	-100.0%
MemberTax Deductible	0.00	850.00	-100.0%
Public Tax Deductible	0.00	28.00	-100.0%
CONTRIBUTIONS, GIFTS & GRANTS - Other	590.82	0.00	100.0%
Total CONTRIBUTIONS, GIFTS & GRANTS	14,409.87	2,044.84	604.7%
Hosted Race Income			
Cat Memorial Regatta Income	0.00	2,856.27	-100.0%
MBX RACE INCOME	0.00	10,700.00	-100.0%
Total Hosted Race Income	0.00	13,556.27	-100.0%
MEMBERSHIP DUES & ASSESSMENTS			
Club Store Income	2,331.20	9,843.69	-76.3%
End of Season Party Income	0.00	1,690.00	-100.0%
Member Contribution	10.00	425.00	-97.7%
Membership-Race Dues	12,075.00	11,645.00	3.7%
Membership-Rec. Paddler Dues	7,450.00	9,592.50	-22.3%
Membership-Youth Dues	225.00	1,650.00	-86.4%
Pig Run Income	0.00	2,040.00	-100.0%
Raffle Income			
End of Year Party Raffle	255.00	1,324.00	-80.7%
Parking Permit Raffle	410.00	170.00	141.2%
Total Raffle Income	665.00	1,494.00	-55.5%
Total MEMBERSHIP DUES & ASSESSMENTS	22,756.20	38,380.19	-40.7%
OC1 Rack Income	768.00	0.00	100.0%
PUBLIC CLASSES & FESTIVALS			
Aloha Festival Booths	0.00	688.00	-100.0%
Aloha Festival Community Races	0.00	500.00	-100.0%
Drop-In Paddle Fee	80.00	1,292.00	-93.8%
Keiki Camp Fees	0.00	2,040.00	-100.0%
Paddle Class Fees	0.00	2,700.00	-100.0%
Team Building Workshops	0.00	840.00	-100.0%
Total PUBLIC CLASSES & FESTIVALS	80.00	8,060.00	-99.0%
Total Income	38,014.07	75,256.31	-49.5%
Cost of Goods Sold			
Cost of Goods Sold	1,912.85	0.00	100.0%
Inventory Adjustment	0.00	-8,516.89	100.0%
Total COGS	1,912.85	-8,516.89	122.5%
Gross Profit	36,101.22	83,773.20	-56.9%

Outrigger Santa Cruz

Profit & Loss Prev Year Comparison

January through December 2020

Expense	Jan - Dec 20	Jan - Dec 19	% Change
ADMINISTRATION EXPENSE			
Attorney General Fees	25.00	25.00	0.0%
Bank Fees	38.38	0.13	29,423.1%
FTB Fees	10.00	10.00	0.0%
Marketing	60.00	73.66	-18.5%
Merchant Fees	335.28	897.80	-62.7%
Race Program Webservice	259.98	259.98	0.0%
Statement of Information Filing	0.00	20.00	-100.0%
Supplies	15.30	80.48	-81.0%
Website Hosting	641.80	509.39	26.0%
ADMINISTRATION EXPENSE - Other	45.00	0.00	100.0%
Total ADMINISTRATION EXPENSE	1,430.74	1,876.44	-23.8%
ATTENDED RACE EXPENSES	90.00	13,858.36	-99.4%
CANOE AND TRAILER MAINTENANCE			
Canoe Dolly Expenses	0.00	1,251.14	-100.0%
OC1 / OC2 Expenses	491.44	97.64	403.3%
OC6 Repair/Maintenance	1,504.00	3,358.72	-55.2%
Trailer Expense	0.00	787.85	-100.0%
Total CANOE AND TRAILER MAINTENANCE	1,995.44	5,495.35	-63.7%
Club Store Expense	100.00	6,678.88	-98.5%
Community Support	0.00	141.05	-100.0%
Contract Services			
Accounting Fees	1,800.00	350.00	414.3%
Outside Contract Services	2,500.00	0.00	100.0%
Total Contract Services	4,300.00	350.00	1,128.6%
DEPRECIATION EXPENSE	0.00	11,585.00	-100.0%
HARBOR RENT			
Rent for Subleased OC1 Racks	466.16	0.00	100.0%
HARBOR RENT - Other	9,443.22	9,174.56	2.9%
Total HARBOR RENT	9,909.38	9,174.56	8.0%
HOSTED RACE EXPENSES			
Cat Memorial Regatta Expenses	0.00	3,024.23	-100.0%
MBX EXPENSES	0.00	8,858.29	-100.0%
Old Hosted Race Expenses	0.00	159.03	-100.0%
Total HOSTED RACE EXPENSES	0.00	12,041.55	-100.0%
INSURANCE EXPENSE			
Liability insurance - D & O	760.00	510.00	49.0%
Liability Insurance - NCOCA	610.00	507.00	20.3%
Property Insurance	4,501.50	4,146.70	8.6%
Total INSURANCE EXPENSE	5,871.50	5,163.70	13.7%
MEMBER EXPENSES			
Aloha Festival Expense	0.00	552.35	-100.0%
Club Events Expenses			
BBQ Expenses	0.00	99.87	-100.0%
Club Work Day Expenses	0.00	50.00	-100.0%
Paddle Out Expenses	0.00	55.74	-100.0%
Racer Meeting Expenses	0.00	65.25	-100.0%
Total Club Events Expenses	0.00	270.86	-100.0%

Outrigger Santa Cruz

Profit & Loss Prev Year Comparison

January through December 2020

	Jan - Dec 20	Jan - Dec 19	% Change
Coaches Awards	0.00	716.13	-100.0%
End of Season Party Expenses	0.00	1,695.82	-100.0%
Junior Race Team Expenses	0.00	383.94	-100.0%
Pig Run Expenses	0.00	947.13	-100.0%
Raffle Expenses	150.00	247.10	-39.3%
Total MEMBER EXPENSES	150.00	4,813.33	-96.9%
NCOCA DUES	300.00	300.00	0.0%
PRINTING, POSTAGE & SHIPPING	129.00	120.07	7.4%
PUBLIC CLASSES EXPENSE			
Keiki Camp Expenses	0.00	114.99	-100.0%
Total PUBLIC CLASSES EXPENSE	0.00	114.99	-100.0%
Site Improvements	783.60	0.00	100.0%
SMALL EQUIPMENT PURCHASES			
Safety Equipment / Radios	336.26	269.14	24.9%
SMALL EQUIPMENT PURCHASES - Other	378.78	928.71	-59.2%
Total SMALL EQUIPMENT PURCHASES	715.04	1,197.85	-40.3%
Travel and Meetings			
Annual Safety Meeting	290.00	166.00	74.7%
NCOCA Race Clinic	0.00	75.00	-100.0%
Total Travel and Meetings	290.00	241.00	20.3%
Total Expense	26,064.70	73,152.13	-64.4%
Net Ordinary Income	10,036.52	10,621.07	-5.5%
Other Income/Expense			
Other Income			
Other Income			
State Tax Refund	0.00	827.44	-100.0%
Total Other Income	0.00	827.44	-100.0%
Savings Account Interest Income	4.02	4.01	0.3%
Total Other Income	4.02	831.45	-99.5%
Other Expense			
Ask My Accountant	2.50	0.00	100.0%
Total Other Expense	2.50	0.00	100.0%
Net Other Income	1.52	831.45	-99.8%
Net Income	10,038.04	11,452.52	-12.4%

Recap / Notes for OSC Checking Account Activity
2020 Fiscal Year

INCOME ACCOUNTS & ASSOCIATED EXPENSES

Category	2020 Budget			2020 Actual			Differential	Notes
	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income		
Membership Dues	\$23,500	\$0	\$23,500	\$19,525	\$0	\$19,525	-\$3,975	138 paid members: 61 rec, 73 race, 3 jr
Rec. Drop-In Fees	\$1,500	\$0	\$1,500	\$80	\$0	\$80	-\$1,420	
Aloha Festival	\$1,000	\$500	\$500	\$0	\$0	\$0	-\$500	
MBX Income	\$12,000	\$11,000	\$1,000	\$0	\$0	\$0	-\$1,000	
Keiki Camp	\$2,250	\$250	\$2,000	\$768	\$0	\$768	-\$1,232	
Paddle Class	\$2,400	\$0	\$2,400	\$0	\$0	\$0	-\$2,400	
Donations/Fundraising	\$3,000	\$0	\$3,000	\$1,030	\$150	\$880	-\$2,120	
End of Season Party	\$3,000	\$2,000	\$1,000	\$255	\$0	\$255	-\$745	
Club Store	\$5,000	\$4,250	\$750	\$2,331	\$3,083	-\$752	-\$1,502	
Race Income	\$15,000	\$15,000	\$0	\$0	\$90	-\$90	-\$90	
Race Clinics	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pig Run	\$2,000	\$1,250	\$750	\$0	\$0	\$0	-\$750	
Hosted Regatta	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Junior Race Program	\$1,500	\$500	\$1,000	\$225	\$0	\$225	-\$775	
Total Income	\$72,150	\$34,750	\$37,400	\$24,214	\$3,323	\$20,891	-\$14,984	

EXPENSES NOT ASSOCIATED WITH INCOME ACCOUNTS

Category	2020 Budget	2020 Actual	Differential	Notes
Harbor Rent	\$10,000	\$9,909	-\$91	\$466 to pay for subleased OC1 racks
Equipment Insurance	\$4,500	\$4,502	\$2	
NCOCA Dues & Insurance	\$850	\$910	\$60	
D&O Insurance	\$550	\$760	\$210	
OC6 Repairs & Maint.	\$5,000	\$1,883	-\$3,117	
Small Boat Repair & Maint.	\$500	\$491	-\$9	
Trailer & Dolly Repair & M.	\$2,000	\$0	-\$2,000	
Canoe Painting & Re-Hab	\$2,000	\$0	-\$2,000	
Safety Equipment / Radios	\$1,000	\$336	-\$664	
New Equipment Purchases	\$0	\$0	\$0	
Administration Costs	\$4,000	\$3,300	-\$700	
Coaches Awards	\$800	\$0	-\$800	
Lighted Boat Parade	\$100	\$0	-\$100	
Community Outreach	\$250	\$0	-\$250	
Marketing	\$200	\$60	-\$140	
Travel / Meetings	\$500	\$290	-\$210	Safety Meeting
Site Improvements	\$2,000	\$784	-\$1,216	OC1 Rack
Contract Services	\$2,500	\$2,500	\$0	Tahoe Waterman
Exp. from income accts.	\$34,750	\$3,323	-\$31,427	
Total Expenses	\$71,500	\$29,047	-\$42,453	

Outrigger Santa Cruz

Profit & Loss Prev Year Comparison

January 1 - 23, 2021

	Jan 1 - 23, 21	Jan 1 - 23, 20	% Change
Ordinary Income/Expense			
Income			
CONTRIBUTIONS, GIFTS & GRANTS			
Donated Equipment	2,000.00	0.00	100.0%
CONTRIBUTIONS, GIFTS & GRANTS - Other	40.00	0.00	100.0%
Total CONTRIBUTIONS, GIFTS & GRANTS	2,040.00	0.00	100.0%
MEMBERSHIP DUES & ASSESSMENTS			
Club Store Income	0.00	18.31	-100.0%
Membership-Race Dues	1,195.00	1,245.00	-4.0%
Membership-Rec. Paddler Dues	160.00	820.00	-80.5%
Membership-Youth Dues	0.00	75.00	-100.0%
Total MEMBERSHIP DUES & ASSESSMENTS	1,355.00	2,158.31	-37.2%
OC1 Rack Income	192.00	0.00	100.0%
Total Income	3,587.00	2,158.31	66.2%
Cost of Goods Sold			
Cost of Goods Sold	0.00	11.00	-100.0%
Total COGS	0.00	11.00	-100.0%
Gross Profit	3,587.00	2,147.31	67.1%
Expense			
ADMINISTRATION EXPENSE			
Merchant Fees	20.78	66.81	-68.9%
Total ADMINISTRATION EXPENSE	20.78	66.81	-68.9%
HARBOR RENT			
Rent for Subleased OC1 Racks	233.08	0.00	100.0%
HARBOR RENT - Other	772.41	740.89	4.3%
Total HARBOR RENT	1,005.49	740.89	35.7%
NCOCA DUES	300.00	300.00	0.0%
Site Improvements	650.00	0.00	100.0%
SMALL EQUIPMENT PURCHASES	0.00	36.99	-100.0%
Travel and Meetings			
Annual Safety Meeting	0.00	540.00	-100.0%
Total Travel and Meetings	0.00	540.00	-100.0%
Total Expense	1,976.27	1,684.69	17.3%
Net Ordinary Income	1,610.73	462.62	248.2%
Net Income	1,610.73	462.62	248.2%

Outrigger Santa Cruz

Balance Sheet

As of January 23, 2021

	Jan 23, 21
ASSETS	
Current Assets	
Checking/Savings	
Checking	17,944.22
Paypal	2,364.67
Savings Account	10,112.75
Total Checking/Savings	30,421.64
Accounts Receivable	
Accounts Receivable	-399.48
Total Accounts Receivable	-399.48
Other Current Assets	
Inventory Asset	3,583.28
Total Other Current Assets	3,583.28
Total Current Assets	33,605.44
Fixed Assets	
Club Equipment	
Bruddah Nappy	5,000.00
Canoe Hauling Trailer	9,500.00
Ho'omaikai	5,000.00
Hurricane OC1	2,000.00
Kaholo	18,000.00
Kai Malama Keiki	12,800.00
Kananimauloa	8,000.00
Kane Dave Dyc	20,900.00
Kumulipo (OC1)	2,500.00
Lapa Uila	15,000.00
Maka Nui	4,000.00
Makani Akua	7,000.00
Manahau	21,450.00
Mr. Poni	1,000.00
OC2	2,000.00
Red OC1	1,500.00
Total Club Equipment	135,650.00
Depreciation and Amortization	-68,512.00
Total Fixed Assets	67,138.00
TOTAL ASSETS	100,743.44
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Sales Tax Payable	357.65
Use Tax Payable	-147.86
Total Other Current Liabilities	209.79
Total Current Liabilities	209.79
Total Liabilities	209.79
Equity	
Opening Balance Equity	97,698.94
Unrestricted Net Assets	1,223.98
Net Income	1,610.73
Total Equity	100,533.65
TOTAL LIABILITIES & EQUITY	100,743.44

Recap / Notes for OSC Checking Account Activity
January 2021

INCOME ACCOUNTS & ASSOCIATED EXPENSES

Category	2021 Budget			2021 Actual			Differential	Notes
	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income		
Membership Dues	\$25,500	\$0	\$25,500	\$1,355	\$0	\$1,355	-\$24,145	25 paid members: 8 rec, 17 race
Rec. Drop-In Fees	\$250	\$0	\$250	\$0	\$0	\$0	-\$250	
Aloha Festival	\$1,000	\$500	\$500	\$0	\$0	\$0	-\$500	
MBX Income	\$12,000	\$11,000	\$1,000	\$0	\$0	\$0	-\$1,000	
Keiki Camp	\$2,250	\$250	\$2,000	\$0	\$0	\$0	-\$2,000	
Paddle Class	\$2,400	\$0	\$2,400	\$0	\$0	\$0	-\$2,400	
Donations/Fundraising	\$2,000	\$0	\$2,000	\$40	\$0	\$40	-\$1,960	
End of Season Party	\$3,000	\$2,000	\$1,000	\$0	\$0	\$0	-\$1,000	
Club Store	\$5,000	\$4,250	\$750	\$0	\$0	\$0	-\$750	
Race Income	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	
Race Clinics	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pig Run	\$2,000	\$1,250	\$750	\$0	\$0	\$0	-\$750	
Hosted Regatta	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Junior Race Program	\$1,500	\$500	\$1,000	\$0	\$0	\$0	-\$1,000	
Subleased OC1 racks	\$4,250	\$3,900	\$350	\$192	\$233	-\$41	-\$391	
Total Income	\$76,150	\$38,650	\$37,500	\$1,587	\$233	\$1,354	-\$34,005	

EXPENSES NOT ASSOCIATED WITH INCOME ACCOUNTS

Category	2021 Budget	2021 Actual	Differential	Notes
Harbor Rent	\$10,000	\$772	-\$9,228	
Equipment Insurance	\$5,000	\$0	-\$5,000	
NCOCA Dues & Insurance	\$950	\$300	-\$650	
D&O Insurance	\$800	\$0	-\$800	
OC6 Repairs & Maint.	\$5,000	\$0	-\$5,000	
Small Boat Repair & Maint.	\$1,000	\$0	-\$1,000	
Trailer & Dolly Repair & M.	\$2,000	\$0	-\$2,000	
Canoe Painting & Re-Hab	\$2,000	\$0	-\$2,000	
Safety Equipment / Radios	\$1,000	\$0	-\$1,000	
New Equipment Purchases	\$0	\$0	\$0	
Administration Costs	\$4,000	\$21	-\$3,979	
Coaches Awards	\$800	\$0	-\$800	
Lighted Boat Parade	\$100	\$0	-\$100	
Community Outreach	\$250	\$0	-\$250	
Marketing	\$200	\$0	-\$200	
Travel / Meetings	\$500	\$0	-\$500	
Site Improvements	\$1,500	\$650	-\$850	
Contract Services	\$1,000	\$0	-\$1,000	
Exp. from income accts.	\$38,650	\$233	-\$38,417	
Total Expenses	\$74,750	\$1,976	-\$72,774	

Actual Income and Expenses from Previous Years

INCOME ACCOUNTS & ASSOCIATED EXPENSES

Category	2016 Actual	2017 Actual			2018 Actual			2019 Actual			2020 Actual		
		Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income
Membership Dues	\$19,869	\$23,851	\$0	\$23,851	\$28,585	\$0	\$28,585	\$21,238	\$0	\$21,238	\$19,525	\$0	\$19,525
Rec. Drop-In Fees	\$210	\$460	\$0	\$460	\$690	\$0	\$690	\$1,292	\$0	\$1,292	\$80	\$0	\$80
Aloha Festival	\$940	\$907	\$365	\$542	\$936	\$458	\$478	\$688	\$552	\$136	\$0	\$0	\$0
MBX Income	\$52	\$19,183	\$18,420	\$763	\$11,230	\$9,732	\$1,499	\$10,700	\$8,858	\$1,842	\$0	\$0	\$0
Keiki Camp	\$3,869	\$3,060	\$489	\$2,571	\$2,380	\$363	\$2,017	\$2,040	\$115	\$1,925	\$768	\$0	\$768
Paddle Class	\$1,950	\$2,400	\$252	\$2,148	\$2,850	\$0	\$2,850	\$2,700	\$247	\$2,453	\$0	\$0	\$0
Donations/Fundraising	\$2,209	\$7,702	\$2,073	\$5,629	\$10,402	\$150	\$10,252	\$3,980	\$1,696	\$2,284	\$1,030	\$150	\$880
End of Season Party	\$940	\$1,902	\$2,073	-\$171	\$2,169	\$1,186	\$983	\$3,014	\$8,507	-\$5,493	\$255	\$0	\$255
Club Store	\$881	\$9,879	\$10,844	-\$966	\$5,464	\$1,779	\$3,685	\$9,843	\$12,225	-\$2,382	\$2,331	\$3,083	-\$752
Race Income	N/A	\$8,759	\$9,414	-\$655	\$15,708	\$16,109	-\$401	\$12,215	\$1,000	\$11,215	\$0	\$90	-\$90
Race Clinics	N/A	N/A	N/A	N/A	\$3,405	\$3,360	\$45	\$1,000	\$947	\$53	\$0	\$0	\$0
Pig Run	N/A	N/A	N/A	N/A	\$2,319	\$1,181	\$1,138	\$2,040	\$3,024	-\$984	\$0	\$0	\$0
Hosted Regatta	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$2,856	\$384	\$2,472	N/A	N/A	N/A
Junior Race Program	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$1,650	\$0	\$1,650	\$225	\$0	\$225
Total Income	\$30,920	\$78,103	\$43,930	\$34,173	\$86,138	\$34,318	\$51,820	\$75,256	\$37,555	\$37,701	\$24,214	\$3,323	\$20,891

EXPENSES NOT ASSOCIATED WITH INCOME ACCOUNTS

Category	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual
Harbor Rent	\$5,145	\$6,270	\$8,495	\$772	\$9,909
Equipment Insurance	\$1,951	\$0	\$7,574	\$0	\$4,502
NCOCA Dues & Insurance	\$700	\$715	\$817	\$300	\$910
D&O Insurance	\$510	\$510	\$510	\$0	\$760
OC6 Repairs & Maint.	\$8,603	\$5,944	\$4,175	\$0	\$1,883
Small Boat Repair & Maint.	\$36	\$414	\$328	\$0	\$491
Trailer & Dolly Repair & M.	\$1,311	\$326	\$69	\$0	\$0
Canoe Painting & Re-Hab	\$5,937	\$0	\$2,000	\$0	\$0
Safety Equipment / Radios	\$5,937	\$0	\$586	\$0	\$336
New Equipment Purchases	\$8,780	\$21,118	\$21,781	\$0	\$0
Administration Costs	\$1,024	\$1,075	\$3,069	\$21	\$3,300
Coaches Awards	\$257	\$482	\$882	\$0	\$0
Lighted Boat Parade	N/A	\$41	\$115	\$0	\$0
Community Outreach	\$125	\$220	\$200	\$0	\$0
Marketing	N/A	N/A	\$1,809	\$0	\$60
Travel/Meetings	N/A	N/A	\$159	\$233	\$290
Site Improvements	N/A	N/A	N/A	N/A	\$784
Contract Services	N/A	N/A	N/A	N/A	\$2,500
Exp. from income accts.	N/A	\$43,930	\$34,318	\$37,555	\$3,323
Total Expenses	\$40,316	\$81,046	\$88,585	\$38,881	\$29,047

2021 Budget Forecast

INCOME ACCOUNTS & ASSOCIATED EXPENSES

Category	2020 Budget			2020 Actual			2021 Budget		
	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income
Membership Dues	\$23,500	\$0	\$23,500	\$19,525	\$0	\$19,525	\$25,500	\$0	\$25,500
Rec. Drop-In Fees	\$1,500	\$0	\$1,500	\$80	\$0	\$80	\$250	\$0	\$250
Aloha Festival	\$1,000	\$500	\$500	\$0	\$0	\$0	\$1,000	\$500	\$500
MBX Income	\$12,000	\$11,000	\$1,000	\$0	\$0	\$0	\$12,000	\$11,000	\$1,000
Keiki Camp	\$2,250	\$250	\$2,000	\$768	\$0	\$768	\$2,250	\$250	\$2,000
Paddle Class	\$2,400	\$0	\$2,400	\$0	\$0	\$0	\$2,400	\$0	\$2,400
Donations/Fundraising	\$3,000	\$0	\$3,000	\$1,030	\$150	\$880	\$2,000	\$0	\$2,000
End of Season Party	\$3,000	\$2,000	\$1,000	\$255	\$0	\$255	\$3,000	\$2,000	\$1,000
Club Store	\$5,000	\$4,250	\$750	\$2,331	\$3,083	-\$752	\$5,000	\$4,250	\$750
Race Income	\$15,000	\$15,000	\$0	\$0	\$90	-\$90	\$15,000	\$15,000	\$0
Race Clinics	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pig Run	\$2,000	\$1,250	\$750	\$0	\$0	\$0	\$2,000	\$1,250	\$750
Hosted Regatta	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Junior Race Program	\$1,500	\$500	\$1,000	\$225	\$0	\$225	\$1,500	\$500	\$1,000
Subleased OC1 racks	N/A	N/A	N/A	\$768	\$466	\$302	\$4,250	\$3,900	\$350
Total Income	\$72,150	\$34,750	\$37,400	\$24,982	\$3,789	\$21,193	\$76,150	\$38,650	\$37,500

EXPENSES NOT ASSOCIATED WITH INCOME ACCOUNTS

Category	2020 Budget	2020 Actual	2021 Budget
Harbor Rent	\$9,500	\$9,909	\$10,000
Equipment Insurance	\$4,000	\$4,502	\$5,000
NCOCA Dues & Insurance	\$800	\$910	\$950
D&O Insurance	\$550	\$760	\$800
OC6 Repairs & Maint.	\$6,000	\$1,883	\$5,000
Small Boat Repair & Maint.	\$500	\$491	\$1,000
Trailer & Dolly Repair & M.	\$500	\$0	\$2,000
Canoe Painting & Re-Hab	\$2,000	\$0	\$2,000
Safety Equipment / Radios	\$1,000	\$336	\$1,000
New Equipment Purchases	\$0	\$0	\$0
Administration Costs	\$4,000	\$3,300	\$4,000
Coaches Awards	\$800	\$0	\$800
Lighted Boat Parade	\$100	\$0	\$100
Community Outreach	\$250	\$0	\$250
Marketing	\$200	\$60	\$200
Travel / Meetings	\$500	\$290	\$500
Site Improvements	N/A	\$784	\$1,500
Contract Services	N/A	\$2,500	\$1,000
Exp. from income accts.	\$34,750	\$3,789	\$38,650
Total Expenses	\$65,450	\$29,514	\$74,750

Projected Net Income **\$1,400**

Tai Boutell

From: OC1 <oc1-bounces@osc-lists.org> on behalf of Leslie Eurs via OC1 <oc1@osc-lists.org>
Sent: Thursday, January 21, 2021 12:55 PM
To: oc1@osc-lists.org
Subject: [OSC OC1] 2021 OSC Small canoe updates and reminders
Attachments: ATT00001.txt

Happy New Year OSC small canoe paddlers!

Welcome back to another year of paddling Outrigger Santa Cruz's small canoes (OC1/OC2). This newsletter has reached you as a recently graduated paddler cleared to use the club's small canoes, or you are a seasoned long time OSC paddler. Below are highlights we would like to remind users of in this upcoming year. Further extensive, detailed information can be referenced on the OSC website: <https://outriggersantacruz.org/rigging-small-boats/>

New

- Prior to making your next small boat reservation, OSC BOD *requires an OC1/OC2 waiver to be signed*: <https://outriggersantacruz.org/waiver-oc1/>
- A Hurricane OC1 has been added to the OSC fleet. Stay tuned for upcoming news towards use.
- The OC2 is expected to be back in action in 2021. Storage will be on the small boat racks at OSC's OC6 site. Launching of the OC2 will be at the boat launch ramp.
- 2021 *small canoe trainers* are Duane S duane@mauris.com, Leslie E. leurs56@gmail.com, Kay M. millavok@yahoo.com, and Matt Lmtlove53@gmail.com.. If you have questions or would like a refresher regarding equipment, rigging of a specific canoe, huli recovery or want a paddling partner to get restarted, please don't hesitate to contact a trainer.

Safety - OSC Board of Directors *requires*:

- *Wearing* a personal or club provided vest style PFD when paddling a club small canoe outside of the Harbor mouth.
- A vest style or inflatable waist PFD (2 on the OC2) be *onboard* if paddling solely within the Harbor.
- A *personal marine VHF radio to be carried onboard* the canoe reserved by the paddler, when paddling outside of the Harbor mouth. Radios are not provided by the club. Cell phones do not provide the safety features to meet the requirement.
- A *dry bag safety kit onboard the immediate small canoe* whether paddling inside or outside of the harbor.
- A *leash* is attached to the paddler and small canoe.

Safety - OSC Board of Director *recommends*:

- *Dress* for immersion.
- Taking *hydration/snack* for long distance paddles
- Strapping an *additional paddle* onto the iako for long distance paddles.
- *Wearing the whistle* for easy access vs. stored in the dry bag.
- When paddling solo, prior to launch, let someone on land know of your probable *float plan* and estimated time of return.

General

- Club small canoes are *never to be surfed* on breaking waves.
- Per Santa Cruz Harbor, outriggers must stay to the farthest right when *exiting/entering the harbor*. If a canoe chooses to cross over to the opposing side of the channel to exit/enter, they are advised to use extreme caution and must yield to oncoming vessels. Either as an individual or in a group, canoes must not congregate in the harbor entrance or other areas of the channel or fairways that might impede normal transiting vessel traffic. Further details are available at: <http://www.santacruzharbor.org/documents/SantaCruzHarborInnerHaborTraffic.pdf>
- An *occurrence/incident/accident form* provided by the NCOCA, *must be filled out* for anything from a small occurrence to high risk incident on the water, on land or on a dock. Blank forms are kept within the Safety Manual located in the OSC shed, or may be printed, <https://outriggersantacruz.org/wp-content/uploads/2018/03/incidentform.pdf> Complete and notify the OSC Safety Officer within 48 hours. (provide a link)
- It is recommended you *report safety concerns* or safety procedure questions to: <http://outriggersantacruz.org/leadership/>
- It is imperative that observed or experienced *damaged equipment be reported immediately* as it could cause harm to the next person using it. <https://outriggersantacruz.org/equipment-report/> and to the club equipment manager, Duane S. duane@mauris.com

Paddle, have fun, stay safe.

Outrigger Santa Cruz Board of Directors

Outrigger Santa Cruz
Board of Directors (Zoom) Meeting

AGENDA

January 24, 2021

Meeting time: 5:00pm – 6:00pm

CALL TO ORDER:

Approve December minutes

Opening remarks, welcome BOD 2021

1. Kudos
2. Treasurer's Report – Theresa
 - a. 2020 tax returns
3. NCOCA Board meeting – Tai
 - a. Wild apricot
 - b. Virtual race fundraiser
4. 2021 membership drive
 - a. COVID hardship consideration
5. Equipment –
 - a. Second OC1 rack installed, new OC1, need space at rowing racks
6. Safety Manual update -- Leslie
7. COVID smart waiver
8. Push for more OC1 participation newer/novice members
 - a. Organized practices/paddles
 - b. Jay Wild OC1 clinics tbd
9. Fundraising – ideas
 - a. Donations – website, rewards
 - b. Virtual race(s), or other OC1 paddle/fundraiser \$10 per paddler
 - c. Raffle for OSC gear, membership, parking pass, other
10. Next BOD meeting