OSC Board Meeting October 18, 2020

Call to Order 5PM

Attendance: Tai Boutell, Phil Crowley, Jean Bathke, Gayle Bensusan, Pam Myers, Leslie Eurs, Theresa Mulder, Kay Miyamoto, Dena Levey, Ana Vee, Kyle Wade

Approve August and September Minutes.

1. Kudos- Tai – Duane & Ruthee for time invested in OC1 and OC2 repairs, Leslie and Kay for doing the training on the OC1's, Phil C. & Eddie and newer member Bruce working on canoe site improvements. De-rigging the double Hull, cleaning the canoe covers. Phil C. – Kyle Wade and Tai for sorting out the new small canoe rack at canoe site., Bruce McNeil offering his help., cleaning canoe site, weeding, de-vining shed. Leslie Eurs – Improvements to our canoe site. (Ditto on Phil's kudos) Pam Myers – Phil C. for organizing the go to meeting and for Tai going to the NCOCA meeting. Gayle Bensusan – Duane and Ruthee for keeping the OC1's and OC2 up and running so people can use them and Leslie and Kay can use the small boats for training and Tai for going to the NCOCA meeting. Jean Bathke – Kudos to the merch team for taking the ball and running with it and thanks to all who have been helping., Kay Miyamoto – To Rachel for organizing the virtual race series., Theresa – Yoko meeting with me and taking the time to finalize the accounting for the taxes. Yoko volunteered her

knowledge., Ana – Thank you to the board for accepting me as a member and giving me an opportunity when I really needed one. I have a debt of gratitude and I'm here for the club in whatever capacity you need me., Dena – thank you for recording the September minutes and thank you for all of the updates on OSC's modified activities.

2. Treasurers Report Theresa -

Assets - \$25,351.38 – Checking, \$1,468.06, PayPal, \$10,111.74 -Savings, \$36,931.18 – Total monetary assets. Accounts Receivable – negative 1,170.08 – club store Inventoried, purchases that were prepaid and yet delivered. Shipment has arrived, after inventory is recorded, can record as done.

Liabilities – Visa Card shows balance of \$1,816.76 (not accurate) Visa has a zero balance – Kaito's invoice. Theresa to work with a different operating program to show a 0 balance.

Profit and Loss – Not much change since last month - few mor membership dues payments received. Membership Dues are currently at \$18,500, 56 Rec, 72 Racers and 4 Juniors.

Site Improvements - \$784 for the new OC1 rack and supplies to build it and the other big expense is for the accountant. \$1,800

We have yet to pay rent for the OC1 rack but have collected from 3 of the 4 rack users.

Due to cancelled races and practices, Theresa makes a recommendation that as a concession, members who paid race fees in 2020 can pay rec fee of \$160 as a race fee for 2021.

Pam makes a motion to approve the treasurers report, Leslie 2nds, treasurers report approved.

Due to cancelled races and practices, Theresa makes a recommendation that as a concession, members who paid race fees in 2020 can pay rec fee of \$160 as a race fee for 2021.

3. NCOCA Board Meeting - Tai

NCOCA insurance is \$11,000 annually.

20 active clubs in NCOCA and that entity is financially healthy. Races and regattas are what run the entity as well as membership dues. Every club pays the NCOA \$300 per year. MBX is on the calendar for Sunday 10/3/2021. The Race Calendar for 2021 is on the NCOCA website. Race Officials needed. November race committee not on the calendar. Currently on a one to one basis, once discussed clubs will be notified. CPR requirements for coaches has been temporarily suspended. Tai recommends that if you are a coach, be CPR certified.

Working on a safety manual- boat communication, safety boat. Samoa is the 2021 site for the world sprints. August

19 – August 26th and they need letters of intent by November 5, 2020.

Club sites are increasingly at risk., Practice sites and Race sites.

- a. New Officers-Tim Herring President Two secretaries elected - Ana Vee is doing technology and records. And the other secretary is doing general correspondence.
- 4. Equipment Site improvements Harbor is going to redo our site. Level and re-tarp. No time table.
- 5.

 Reopening Update 2 Men's crews took out OC6's.

 Staggered launch times with only 6 guys on the site at a time. And met up in the water. Returned in staggered times. With safety aspects in place at all times.
- 6. Club Store New Inventory Hats, hoodies, stickers, jerseys, tanks, long sleeve. Tai suggest a sidewalk sale. Discussing with Rita discounts that are reasonable. (one day or 2 day) First priority fulfill existing orders first. Advertise to move the product.
- 7. Elections Phil C. Nine people have been nominated so no election is needed. Tai, Phil Crowley, Gayle, Matt Love, Phil Lewis, Kyle Wade, Pam Myers, Theresa and Kay.

Dena and Jeanie declined.

Jeanie makes a motion to adjourn the meeting, Kyle 2nds the motion. Meeting adjourned.

8. Next Board Meeting – December 6, 2020

Outrigger Santa Cruz

Board of Directors (Zoom) Meeting

AGENDA

October 13, 2020

Meeting time: 5:00pm - 6:00pm

CALL TO ORDER:

Approve August and September minutes

- 1. Kudos
- 2. Treasurer's Report Theresa
- 3. NCOCA Board meeting -- Tai
 - a. new officers
- 4. Equipment
 - a. OC1 rack installed
 - b. Site improvements
- 5. Reopening update
- 6. Club Store
 - a. New inventory is in
 - b. sidewalk sale
- 7. Elections Phil C
- 8. Next BOD meeting

Outrigger Santa Cruz Balance Sheet

As of October 18, 2020

	Oct 18, 20
ASSETS Current Assets Checking/Savings	
Checking Paypal Savings Account	25,351.38 1,468.06 10,111.74
Total Checking/Savings	36,931.18
Accounts Receivable Accounts Receivable	-1,170.08
Total Accounts Receivable	-1,170.08
Other Current Assets Inventory Asset	811.50
Total Other Current Assets	811.50
Total Current Assets	36,572.60
Fixed Assets Club Equipment Bruddah Nappy Canoe Hauling Trailer Ho'omaikai Kaholo Kananimauloa Kane Dave Dyc Kumulipo (OC1) Lapa Uila Maka Nui Makani Akua Manahau Mr. Poni OC2 Red OC1 Total Club Equipment Depreciation and Amortization	5,000.00 9,500.00 5,000.00 18,000.00 8,000.00 20,900.00 2,500.00 15,000.00 4,000.00 7,000.00 21,450.00 1,000.00 2,000.00 1,500.00 120,850.00 -68,512.00 52,338.00
TOTAL ASSETS	88,910.60
LIABILITIES & EQUITY Liabilities Current Liabilities Credit Cards Visa Credit Card	-1,816.76
Total Credit Cards	-1,816.76
Other Current Liabilities Sales Tax Payable Use Tax Payable	208.22 -147.86
Total Other Current Liabilities	60.36
Total Current Liabilities	-1,756.40
Total Liabilities	-1,756.40

12:43 AM 10/18/20 Cash Basis

Outrigger Santa Cruz Balance Sheet

As of October 18, 2020

Oct 18, 20	

Equity
Opening Balance Equity
Unrestricted Net Assets
Net Income

105,114.44 -17,330.95 2,883.51

Total Equity

90,667.00

TOTAL LIABILITIES & EQUITY

88,910.60

Outrigger Santa Cruz Profit & Loss Prev Year Comparison January 1 through October 18, 2020

	Jan 1 - Oct 18, 20	Jan 1 - Oct 18, 19	% Change
Ordinary Income/Expense			
Income			
ATTENDED RACE INCOME	0.00	13,215.01	-100.0%
CONTRIBUTIONS, GIFTS & GRANTS			
Amazon	10.93	26.18	-58.3%
Donated Equipment	1,000.00	0.00	100.0%
Donations from loan of canoe	0.00	300.00	-100.0%
Fundraising Income	0.00	663.00	-100.0%
Keiki Program	0.00	170.00	-100.0%
MemberTax Deductible	0.00	340.00	-100.0%
Public Tax Deductible	0.00	28.00	-100.0%
CONTRIBUTIONS, GIFTS & GRANTS - Other	584.82	425.00	37.6%
Total CONTRIBUTIONS, GIFTS & GRANTS	1,595.75	1,952.18	-18.3%
Hosted Race Income			
Cat Memorial Regatta Income	0.00	2,856.27	-100.0%
MBX RACE INCOME	0.00	10,700.00	-100.0%
Total Hosted Race Income	0.00	13,556.27	-100.0%
MEMBERSHIP DUES & ASSESSMENTS			
Club Store Income	715.54	8,169.67	-91.2%
End of Season Party Income	0.00	1,260.00	-100.0%
Member Contribution	20.00	0.00	100.0%
Membership-Race Dues	11,865.00	11,383.72	4.2%
Membership-Rec. Paddler Dues	6,700.00	7,932.50	-15.5%
Membership-Youth Dues	225.00	1,575.00	-85.7%
Pig Run Income Raffle Income	0.00	2,040.00	-100.0%
End of Year Party Raffle	255.00	0.00	100.0%
Parking Permit Raffle	410.00	170.00	141.2%
Total Raffle Income	665.00	170.00	291.2%
Total MEMBERSHIP DUES & ASSESSMENTS	20,190.54	32,530.89	-37.9%
	•	•	
OC1 Rack Income	320.00	0.00	100.0%
PUBLIC CLASSES & FESTIVALS	0.00	000.00	400.00/
Aloha Fastival Community Bases	0.00	688.00	-100.0%
Aloha Festival Community Races	0.00	500.00	-100.0%
Drop-In Paddle Fee Keiki Camp Fees	80.00 0.00	1,152.00 2,040.00	-93.1% -100.0%
Paddle Class Fees	0.00	2,040.00	-100.0%
Team Building Workshops	0.00	840.00	-100.0%
Total PUBLIC CLASSES & FESTIVALS	80.00	7,920.00	-99.0%
Total Income	22,186.29	69,174.35	-67.9%
Cost of Goods Sold	101.00	504400	24.20/
Cost of Goods Sold	431.00	5,314.00	-91.9%
Total COGS	431.00	5,314.00	-91.9%
Gross Profit	21,755.29	63,860.35	-65.9%

Outrigger Santa Cruz Profit & Loss Prev Year Comparison January 1 through October 18, 2020

	Jan 1 - Oct 18, 20	Jan 1 - Oct 18, 19	% Change
Expense			
ADMINISTRATION EXPENSE			
Attorney General Fees	25.00	0.00	100.0%
Bank Fees	4.88	0.13	3,653.9%
FTB Fees	10.00	0.00	100.0%
Marketing	60.00	73.66	-18.5%
Merchant Fees	320.30	835.47	-61.7%
Race Program Webservice Statement of Information Filing	129.99 0.00	129.99 20.00	0.0% -100.0%
Supplies	15.30	80.48	-100.0% -81.0%
Website Hosting	560.80	428.39	30.9%
ADMINISTRATION EXPENSE - Other	45.00	0.00	100.0%
Total ADMINISTRATION EXPENSE	1,171.27	1,568.12	-25.3%
ATTENDED RACE EXPENSES	90.00	13,858.36	-99.4%
CANOE AND TOAL ED MAINTENANCE			
CANOE AND TRAILER MAINTENANCE Canoe Dolly Expenses	0.00	1,171.59	-100.0%
OC1 / OC2 Expenses	452.80	66.03	-100.0 % 585.8%
OC6 Repair/Maintenance	1,504.00	3,090.74	-51.3%
Trailer Expense	0.00	787.85	-100.0%
	4.050.00	E 440.04	04.00/
Total CANOE AND TRAILER MAINTENANCE	1,956.80	5,116.21	-61.8%
Club Store Expense Contract Services	1,033.00	7,673.25	-86.5%
Accounting Fees	1.800.00	0.00	100.0%
Outside Contract Services	2,500.00	0.00	100.0%
	•		
Total Contract Services	4,300.00	0.00	100.0%
HARBOR RENT	6,779.01	7,692.78	-11.9%
HOSTED RACE EXPENSES	0.00	2 024 22	400.00/
Cat Memorial Regatta Expenses MBX EXPENSES	0.00 0.00	3,024.23 7,760.89	-100.0% -100.0%
Old Hosted Race Expenses	0.00	159.03	-100.0%
·			
Total HOSTED RACE EXPENSES	0.00	10,944.15	-100.0%
INSURANCE EXPENSE	700.00	540.00	40.00/
Liability insurance - D & O Liability Insurance - NCOCA	760.00 610.00	510.00 507.00	49.0% 20.3%
Liability insurance - NCOCA	010.00	307.00	20.370
Total INSURANCE EXPENSE	1,370.00	1,017.00	34.7%
MEMBER EXPENSES			106 -51
Aloha Festival Expense	0.00	552.35	-100.0%
Club Events Expenses	0.00	00.97	100.00/
BBQ Expenses Club Work Day Expenses	0.00 0.00	99.87 50.00	-100.0% -100.0%
Paddle Out Expenses	0.00	55.74	-100.0%
Racer Meeting Expenses	0.00	65.25	-100.0%
Total Club Events Expenses	0.00	270.86	-100.0%
·	0.00	202 50	100.00/
Coaches Awards	0.00 0.00	293.50 100.00	-100.0% -100.0%
End of Season Party Expenses Junior Race Team Expenses	0.00	383.94	-100.0% -100.0%
Pig Run Expenses	0.00	947.13	-100.0%
Raffle Expenses	150.00	50.00	200.0%
•			
Total MEMBER EXPENSES	150.00	2,597.78	-94.2%
NCOCA DUES	300.00	300.00	0.0%
PRINTING, POSTAGE & SHIPPING	11.00	14.07	-21.8%

Outrigger Santa Cruz Profit & Loss Prev Year Comparison January 1 through October 18, 2020

	Jan 1 - Oct 18, 20	Jan 1 - Oct 18, 19	% Change
PUBLIC CLASSES EXPENSE Keiki Camp Expenses	0.00	105.25	-100.0%
Total PUBLIC CLASSES EXPENSE	0.00	105.25	-100.0%
Site Improvements	783.60	0.00	100.0%
SMALL EQUIPMENT PURCHASES Safety Equipment / Radios SMALL EQUIPMENT PURCHASES - Other	336.26 378.78	269.14 252.73	24.9% 49.9%
Total SMALL EQUIPMENT PURCHASES	715.04	521.87	37.0%
Travel and Meetings Annual Safety Meeting NCOCA Race Clinic	290.00 0.00	166.00 75.00	74.7% -100.0%
Total Travel and Meetings	290.00	241.00	20.3%
Total Expense	18,949.72	51,649.84	-63.3%
Net Ordinary Income	2,805.57	12,210.51	-77.0%
Other Income/Expense Other Income Other Income State Tax Refund	0.00	827.44	-100.0%
Total Other Income	0.00	827.44	-100.0%
Savings Account Interest Income	3.01	3.00	0.3%
Total Other Income	3.01	830.44	-99.6%
Other Expense Ask My Accountant	32.50	0.00	100.0%
Total Other Expense	32.50	0.00	100.0%
Net Other Income	-29.49	830.44	-103.6%
Net Income	2,776.08	13,040.95	-78.7%

Recap / Notes for OSC Checking Account Activity October 2020

INCOME ACCOUNTS & ASSOCIATED EXPENSES

Catagomi	2020 Budget		2020 Actual			Diffti-l	Nata	
Category	Gross Income	Expenses	Net Income	Gross Income	Expenses	Net Income	Differential	Notes
Membership Dues	\$23,500	\$0	\$23,500	\$18,565	\$0	\$18,565	-\$4,935	132 paid members: 56 rec, 72 race, 4 jr
Rec. Drop-In Fees	\$1,500	\$0	\$1,500	\$80	\$0	\$80	-\$1,420	
Aloha Festival	\$1,000	\$500	\$500	\$0	\$0	\$0	-\$500	
MBX Income	\$12,000	\$11,000	\$1,000	\$0	\$0	\$0	-\$1,000	
Keiki Camp	\$2,250	\$250	\$2,000	\$0	\$0	\$0	-\$2,000	
Paddle Class	\$2,400	\$0	\$2,400	\$0	\$0	\$0	-\$2,400	
Donations/Fundraising	\$3,000	\$0	\$3,000	\$1,026	\$150	\$876	-\$2,124	
End of Season Party	\$3,000	\$2,000	\$1,000	\$255	\$0	\$255	-\$745	
Club Store	\$5,000	\$4,250	\$750	\$716	\$1,033	-\$317	-\$1,067	plus \$1,170 in backlog
Race Income	\$15,000	\$15,000	\$0	\$0	\$90	-\$90	-\$90	
Race Clinics	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pig Run	\$2,000	\$1,250	\$750	\$0	\$0	\$0	-\$750	
Hosted Regatta	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Junior Race Program	\$1,500	\$500	\$1,000	\$225	\$0	\$225	-\$775	
Total Income	\$72,150	\$34,750	\$37,400	\$20,866	\$1,273	\$19,593	-\$16,282	

EXPENSES NOT ASSOCIATED WITH INCOME ACCOUNTS

Category	2020 Budget	2020 Actual	Differential	Notes
Harbor Rent	\$10,000	\$6,779	-\$3,221	
Equipment Insurance	\$4,500	\$0	-\$4,500	
NCOCA Dues & Insurance	\$850	\$910	\$60	
D&O Insurance	\$550	\$760	\$210	
OC6 Repairs & Maint.	\$5,000	\$1,883	-\$3,117	
Small Boat Repair & Maint.	\$500	\$453	-\$47	
Trailer & Dolly Repair & M.	\$2,000	\$0	-\$2,000	
Canoe Painting & Re-Hab	\$2,000	\$0	-\$2,000	
Safety Equipment / Radios	\$1,000	\$336	-\$664	
New Equipment Purchases	\$0	\$0	\$0	
Administration Costs	\$4,000	\$1,122	-\$2,878	
Coaches Awards	\$800	\$0	-\$800	
Lighted Boat Parade	\$100	\$0	-\$100	
Community Outreach	\$250	\$0	-\$250	
Marketing	\$200	\$60	-\$140	
Travel / Meetings	\$500	\$784	\$284	Safety Meeting
Site Improvements	\$2,000	\$784	-\$1,216	OC1 Rack
Contract Services	\$2,500	\$2,500	\$0	Tahoe Waterman
Exp. from income accts.	\$34,750	\$1,273	-\$33,477	
Total Expenses	\$71,500	\$17,643	-\$53,857	

President: Tim Herring



Club: O'Kalani

Years of paddling an outrigger: 20

Introduction:

Been involved with paddling 20 years. Have been President and coach of O Kalani. Been VP of NCOCA several terms.

What excites you to be part of the NCOCA Board?:

To help NCOCA grow not only as a racing association, but take on a greater community roll in being stewards of the marine environment we use.

VP: Randy Nichols



Club: Hui Wa'a

Years of paddling an outrigger: 42

Introduction:

Aloha, I am born and raised in San Jose, parents from Honolulu, father of two teenagers, paddling with Hui Wa'a since I was 11 and have traveled across the country and into Canada to races. I love our sport with a passion. The bonds I made with teammates in my youthful days of racing are still strong. I credit who I have become to my years of paddling, and I am proud of that.

What excites you to be part of the NCOCA Board?:

I have always wanted to give back my time and energy to the NCOCA and to its direction, and would love to be a part of the team that builds an association that will last and flourish.

Treasurer: Linda Dresbach



Club: Pu Pu O Hawaii

Years of paddling an outrigger: 37

Introduction:

Aloha! Most of you know me since I've been on the board following my 2nd year novice season in 1984 -- when I became Treasurer for NCOCA knowing very little about the organization or what was involved, what Novice would!?! ... here we are 30+ years later having held the position all but one or two years. I wear a few other hats as well and continue to volunteer for the love of the sport, the culture and our paddlers and clubs here in Northern California. My background is in accounting and IT so that is how I came into the position initially, someone heard I was an accountant! Born and raised in Los Gatos, I'm native Californian and spend my work days at San Jose Water.

What excites you to be part of the NCOCA Board?

Each NCOCA board has had a different mix of personalities, backgrounds, and interest in keeping our organization true to its roots while growing and reaching at the same time. It is something everyone should take part in if they can.

Secretary – Technology and Records: Ana Vargas (Vee)



Club: Outrigger Santa Cruz

Years of paddling an outrigger: 4

Introduction:

Hello everyone, my name is Ana and I'm stoked to be considered for the position of Secretary — Technology and Records. I have had the pleasure of serving since last May in an interim capacity. It has been an exciting journey which has been mostly behind the scenes. You might have had an opportunity to see some of my work hosting Zoom meetings or if you've filled out an online NCOCA form. I have been attending board meetings since shortly after I began paddling. Linda thought it would be a good idea for me, as a novice, to learn about the association. I have hardly missed any meetings or races since and have taken on the role of unofficial tech support. Not only have I enjoyed assisting at board meetings and races, I have grown fond of our Ohana, have begun to learn the Hawaiian/ Pacific Islander culture and have gained insight of what most of the EBOD roles are and the NCOCA process. I've become familiar with our timing and registration systems, Webscorer, and have volunteered at Wavechaser events.

In addition to the exposure I've had with NCOCA, my professional skills in the tech industry are an asset to this position. I started out as tech support and worked my way up to IT Manager. I bring strong technical skills to a position that requires them: I am proficient with most collaborative, creative, and office software as well as with social media; I am comfortable with the software currently in use by NCOCA to communicate with the association; I am currently working on laying the foundation to move our physical records into a digital environment; and I am streamlining our contact list, donations, membership and insurance payments through Wild Apricot, a team management website.

What excites you to be part of the NCOCA Board?

What excites me most about being part of the board is that I would be able to give back to NCOCA in a more direct capacity. My hope is to be a positive influence and to continue learning about our awesome Ohana. I thank you for your consideration.

Secretary – General Communications: Stacy Wilson



Club: O'Kalani

Years of paddling an outrigger: 6

Introduction:

Hi my name is Stacy best place for me the water. Charismatic great at managing projects sports related or business. Just being my authentic self full of Aloha.

What excites you to be part of the NCOCA Board?

Learning how to keep the NCOCA running and the many different people who come together to paddle and hopefully have a plan to pass off the lover of outrigger to the next generation.

Sargent at Arms: Sean Swing



Club: Ke Kai O'Uhane

Years of paddling an outrigger: 6

Introduction:

Aloha, I am running for Sargent at Arms of the NCOCA. I am currently the Vice President of Ke Kai O'Uhane and serve on the NCOCA Safety Committee. I see the need for new ideas within the association while keeping our heritage. I look forward to working with the EBOD and all the clubs to share ideas and grow our sport and culture.

What excites you to be part of the NCOCA Board?

Working to grow the association, and perpetuate the sport of Outrigger canoe Paddling.

August/September/October Equipment 2020 oc6

Sub Total		\$0.00
OC1/2		
cable eyes	Amazon	\$38.64
Sub Total		\$38.64
Safety/Radio		
Sub Total		\$0.00
Dolly Wheels		
Sub Total		\$0.00
Trailer		
Sub Total		\$0.00

Website

email lists 10/26 to 1/25 EMWD

\$81.00

\$81.00

Total \$119.64

Closed tickets

Poni ama plug missing
Red front iako button stuck in
Blue OC1 two bungies off
Red cable about to break