

Outrigger Santa Cruz Annual Board of Directors meeting

December 2, 2018

Call to Order 5pm

Attendance: Tai Boutell, Pam Myers, Gayle Bensusan, Kay Miyamoto, Theresa Muldar, Kim Chamlin, Phil Lewis, Phil Crowley, Dena Levey, Duane Strong, Leslie Eurs, Jean Bathke, Kyle Wade

- 1. Approve the October 29, 2018 Minutes:** Kyle Wade motions to approve the October minutes, Leslie 2nds the motion. Motion approved.

Note Update: Volunteer hours are required to be logged on spreadsheet. And posted on website. Special events related 2018 and forward – Community events, Income generated events, Board Member times, Coach time, Registration time. Jean has volunteered to be the non-profit chair member and keep a log of volunteer hours.

- 2. Treasurers Report:** Membership numbers have reached close to 200. The budget for 2018 was \$26,000. \$28,165 has been raised. Rec drop inn fees – budget \$400, \$690 raised. Aloha Festival - \$1,000 budgeted, \$936 raised, \$458 -expenses, \$478 raised after expenses. End of Season party / raffle - \$871 raised. Once all amounts are calculated closer to \$1,000. Race income not finalized yet due to SCORA insurance bill not yet being calculated. Theresa is in contact with Linda Dresbach from PUPUO regarding the issue. Harbor rent has been paid. December 2018 is a big expense month due to a \$3,000 insurance bill. Still in the process of paying back the \$1,000 loan in which the BOD voted on during the last meeting. Need an address to do so.

Pam motions to approve the treasurers report, Kay 2nds the motion, motion approved.

3. Board Officer Elections:

- a. President**
- b. Vice President**
- c. Secretary**
- d. Treasurer**

The BOD was asked who would like to be nominated? Kay commented that Tai wanted to be President so Kay nominated him. Other BOD member were asked and they declined. Gayle motioned to nominate Tai as President of OSC for 2019 & 2020. Tai accepts, Kim 2nd's the motion, motion passed. Kyle nominates Phil C. for Vice President for 2019 & 2020. Phil C. accepts, Gayle 2nd's the motion, motion passed. Phil C. nominates Kim C. for Secretary for 2019 & 2020. Kim accepts, Leslie 2nd's the motion, motion passed. Kay nominates Theresa for Treasurer for 2019 & 2020. Theresa accepts, Phil L. 2nds the motion, motion passed.

Head Coach: Dave Waynar
Sargent of Arms: Kyle Wade
Safety Officer: Leslie Eurs
Equipment Manager: Duane Strong
Assistant Equipment Manager: Matt Love
Keike Camp & Mountains 2 Sea: Kay Miyamoto
Race Rep: Gayle Bensusan
Assistant Secretary: Phil L.
Membership Chair: Pam Myers

Learn to paddle class, Keike Camp, Shared Adventures and Pig Run are already on calendar for 2019. Jay Race will be added once date is confirmed.

Next Meeting – Proposed Budget
Kyle motions to approve

Kyle motions to adjourn the meeting, Phil C. 2nds the motion, meeting adjourned.

Next Meeting Scheduled for January 27, 2019 Location: Harbor Meeting Room.

Outrigger Santa Cruz
Balance Sheet
As of November 30, 2018

Nov 30, 18

ASSETS	
Current Assets	
Checking/Savings	
Checking Account	20,125.77
Savings Account	10,104.05
Total Checking/Savings	30,229.82
Total Current Assets	30,229.82
Fixed Assets	
Club Equipment	
Creamsicle	21,450.00
Red OC1	1,500.00
Kaholo	18,000.00
Lapa Uila	15,000.00
Canoe Hauling Trailer	9,500.00
Kumulipo (OC1)	2,500.00
OC2	2,000.00
Maka Nui	4,000.00
Kananimauloa	8,000.00
Bruddah Nappy	5,000.00
Ho'omaikai	5,000.00
Makani Akua	7,000.00
Kane Dave Dyc	20,900.00
Total Club Equipment	119,850.00
Depreciation and Amortization	-45,878.00
Total Fixed Assets	73,972.00
TOTAL ASSETS	104,201.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Visa Credit Card	18.53
Total Credit Cards	18.53
Total Current Liabilities	18.53
Long Term Liabilities	
Loan 1	1,000.00
Total Long Term Liabilities	1,000.00
Total Liabilities	1,018.53
Equity	
Opening Balance Equity	105,699.94
Unrestricted Net Assets	-29,695.74
Net Income	27,179.09
Total Equity	103,183.29
TOTAL LIABILITIES & EQUITY	104,201.82

Outrigger Santa Cruz

Profit & Loss Prev Year Comparison

January through November 2018

	Jan - Nov 18	Jan - Nov 17	% Change
Ordinary Income/Expense			
Income			
Raffle Income			
End of Year Party Raffle	871.00	0.00	100.0%
Total Raffle Income	871.00	0.00	100.0%
MBX RACE INCOME	11,230.40	19,700.78	-43.0%
MEMBERSHIP DUES & ASSESSMENTS			
Membership-Rec. Paddler Dues	7,787.29	7,118.03	9.4%
Membership-Race Dues	18,850.24	13,379.67	40.9%
Membership-Youth Dues	1,527.88	1,031.16	48.2%
Club Store	5,395.82	9,878.79	-45.4%
CPR Class Income	0.00	675.00	-100.0%
End of Season Party Income	1,297.78	1,901.52	-31.8%
Pig Run Income	2,319.32	0.00	100.0%
Total MEMBERSHIP DUES & ASSESSMENTS	37,178.33	33,984.17	9.4%
RACE INCOME			
OSC MBX Race Income	4,620.00	0.00	100.0%
Queen Lili'uokalani Race	400.02	0.00	100.0%
Viva Aloha Income	1,940.00	0.00	100.0%
Catalina Race Income	1,100.00	563.00	95.4%
Angel Island Race Income	1,245.00	888.00	40.2%
Tony Gora/Dave Dyc Memorial Rac	1,300.00	900.00	44.4%
Alcatraz Round the Rock Race	907.80	813.00	11.7%
Kilohana Classic	0.00	300.00	-100.0%
Sprint Race Income	1,135.00	660.00	72.0%
Hoe Wa'a	1,800.00	1,321.76	36.2%
Berkeley Pier Race	0.00	1,441.00	-100.0%
Santa Barbara Rig Run	1,260.00	1,294.93	-2.7%
Puakea Clinic Income	3,405.00	0.00	100.0%
Total RACE INCOME	19,112.82	8,181.69	133.6%
CONTRIBUTIONS, GIFTS & GRANTS			
Donated Equipment	0.00	1,500.00	-100.0%
MemberTax Deductible	1,830.32	3,450.25	-47.0%
Public Tax Deductible	0.00	38.00	-100.0%
Donations from loan of canoe	260.00	0.00	100.0%
Jacob's Heart	83.00	0.00	100.0%
New Equipment Drive	4,250.00	2,060.67	106.2%
Aloha Festival Income	935.85	907.00	3.2%
Fundraising Income	703.96	834.50	-15.6%
Amazon	53.28	89.98	-40.8%
eScript	0.00	4.57	-100.0%
CONTRIBUTIONS, GIFTS & GRANTS - Other	70.00	0.00	100.0%
Total CONTRIBUTIONS, GIFTS & GRANTS	8,186.41	8,884.97	-7.9%
Other Types of Income			
Miscellaneous Revenue	479.74	0.00	100.0%
Total Other Types of Income	479.74	0.00	100.0%
PUBLIC CLASSES			
Team Building Workshops	3,151.00	0.00	100.0%
Drop-In Paddle Fee	690.00	380.00	81.6%
Paddle Class Fees	2,850.00	2,400.00	18.8%
Keiki Camp Fees	2,380.00	3,260.00	-27.0%
Total PUBLIC CLASSES	9,071.00	6,040.00	50.2%
Total Income	86,129.70	76,791.61	12.2%
Expense			
MBX EXPENSES	8,711.80	18,807.09	-53.7%

November 2018 Equipment

OC6

Sub Total				\$0.00
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OC1/2

Cables	Huki		\$71.66	
Cables (again)	Huki		\$71.66	
Sub Total				\$143.32

Safety/Radio

Sub Total				\$0.00
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Dolly Wheels

Sub Total				\$0.00
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Trailer

Sub Total		\$0.00
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Website

Domain reg	EMWD	\$19.50
Calendar license renew		\$29.00

Sub Total		\$48.50
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Total		\$191.82
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Ticket Numb	Log Date	Status	Categories	Agent	Additional A	Title
6885	10/30/18 16:12	Closed	Dolly Wheels	Duane Strong		Dolly has busted valve
6894	10/31/18 21:45	Closed	OC1/2	Duane Strong		Blue OC1 bungy popped off
6900	10/31/18 21:46	Closed	OC1/2	Duane Strong		Red OC1 cable frayed
6904	10/31/18 21:46	Closed	OC1/2	Duane Strong		Small boats radio discharged
6941	11/18/18 19:35	Closed	OC1/2	Duane Strong		Small boats box needs new lock

Ticket Numb	Log Date	Status	Categories	Agent	Additional A	Title
6931	11/11/18 22:05	Open	Shed	Duane Strong		Extra storage for shed
6927	11/11/18 22:03	Open	Shed	Duane Strong		Need rigging boxes
6857	10/5/18 22:41	Open	Spec Canoe	Duane Strong		Water in Bixler Ama
6805	9/2/18 22:54	Open	Spec Canoe	Unassigned		Lapa scrapes underneath from Angel Island
6779	8/24/18 17:10	Open	Spec Canoe,	Unassigned		Lights suck
6763	8/16/18 22:46	Open	Spec Canoe	Duane Strong		Need 2x 5 Gal buckets
6724	8/12/18 23:26	Open	Shed	Unassigned		Club paddles need refinishing
6704	8/10/18 22:17	Open	Spec Canoe	Unassigned		Bro nappy seat pads need replacing
6664	8/8/18 21:41	Open	Unlimited Ca	BobC		JH Unlimited Seat 5 foot rest broken/missing
6614	8/6/18 21:29	Open	Canoe Stora	TheresaM		Some cover bungee hooks are rusted
6592	8/5/18 18:46	Open	Zodiac	Duane Strong		Zodiac fill plug broken
6489	7/25/18 22:39	Open	Spec Canoe	Duane Strong		Ho\'omaikai iako need refinishing
6486	7/25/18 22:38	Open	Spec Canoe	Duane Strong		Bro Nappy iako need refinishing
6483	7/25/18 22:37	Open	Spec Canoe	Duane Strong		Lapa iako need refinishing
6436	7/25/18 19:40	Open	Unlimited Ca	Unassigned		Unlimited front half of cover gone
6433	7/25/18 19:39	Open	Spec Canoe	Unassigned		Mirage cover missing
6412	7/25/18 19:23	Open	Spec Canoe	Duane Strong		Kaholo gel coat at steers
6409	7/25/18 19:22	Open	Spec Canoe	Duane Strong		Bro Nappy front
6406	7/25/18 19:22	Open	Spec Canoe	Duane Strong		Makani Akua rear scrape
6400	7/25/18 19:21	Open	Canoe Stora	Duane Strong		Keep off sign
6397	7/25/18 19:19	Open	Website	Duane Strong		History page
6394	7/25/18 19:17	Open	Website	Duane Strong		Mermaid award page
6391	7/25/18 19:13	Open	Spec Canoe	Duane Strong		Kaholo rear manu