

**Outrigger Santa Cruz
Board of Directors Meeting
AGENDA
August 4, 2018
Meeting time: 5:00pm – 7pm**

CALL TO ORDER

Approve June minutes – Approved; Kay's last name needs to be corrected. Much discussion about reporting issues with small boats.

1. Kudos – 1 from each BOD member (5 min)
 - Everyone involved with Shared Adventures; Theresa & Yoko for sorting out finance stuff; Leslie for coordinating sprints and Kay & Duane taking lead on Keiki camp and all club members for doing seat pulls during Keiki camp; Pam & Kay's crew during 'round the rock race and openness to discuss pros & cons of race and especially race finish; Gayle for registering crews all the time; Theresa for finding solution for sharing club's speed coach; Cat providing housing to Micah; Lori for establishing community email; Duane for helping with Keiki camp; Tai & Dave for towing; all guys who were there on Tuesday to help someone in need on the shore; Gayle for registering crews.
2. Treasure's Report – Theresa (10 min) (pasted note from Theresa as this situation is very complicated and multi-stepped with many forms & tasks.)
 - State o On 2/1/18 The California Franchise Tax Board sent OSC a suspension of forfeiture notice. This was mainly due to us not having filed state taxes since 2010. o On 3/2/18 OSC completed the 199N California e-Postcard for years 2010 – 2015. We decided that we would need to complete the full 199 form for years 2016 and 2017. o On 3/21/18 OSC submitted a number of documents in response to suspension of forfeiture notice. These include a revivor application and FTB Form 3500A. We also submitted FTB Form 199 for 2016 and "re-filed" our Federal Taxes using IRS Form 990-EZ. o In late June OSC received a response to the revivor in which the FTB said we could not use Form 3500A as our tax exempt status was revoked. It turns out our status was revoked in 2013. We do not know why but it is likely due to state taxes not being filed. We now need to submit the full FTB Form 3500 to get our tax exempt status back and to have our corporate status reinstated. FTB Form 3500 is ready for review and should be submitted this week, as are our 2017 state taxes (for which we have an extension until November).
 - Federal o On 5/21/18 The IRS sent OSC a bill for \$2,620 because we filed out 2016 taxes late. It turns out what we thought was us re-filing in March was actually the first time we filed for 2016. That year OSC filed for an extension but never submitted anything further. On June 11 OSC sent the IRS an abatement request for this penalty. o On 8/27/18 the IRS sent us a response saying they would remove the penalty charge! o We have received an extension for filing our 2017 taxes, good until November. The taxes are completed and only require a review before submitting.
 - 1 crew member for MBX has paid
 - Keiki camp \$1,700 deposited (see report for info.) with a few checks & cash notyet-deposited.
 - Membership dues breakdown: 174 total – 49 rec, 104 racers, 21 juniors
 - Insurance for rig run – need to reimburse NCOCA for the
 - Around the Rock – amount less then what race organizers said; NCOCA stated incorrect amount.
 - Towing charges for last race not yet reimbursed to Tai
 - See report for balances of checking and savings

- Club store a bit skewed; asset balance sheet needs adjustment.
- **Motion to approve; Treasurer report approved.**

3. Equipment update – Duane (10 min)

- Shed Security o Nanny cam may be needed as items are missing. New combo needed. All items missing are in Duane's email. The lock will be changed and only limited people will be made aware of new lock. Email to all with notification of items missing. Change lock and only steers, coaches, & board members will be made aware; will be changed as needed. Tai will send email to club; Duane will send email to steers, coaches, & board members with lock. 1 GPS radios; 4 regular radios (\$85-\$170) & 5 dry bags (\$45 each) need to be replaced. (Total – 8 radios and 8 bags total needed.) Duane will talk with Rich about more security...maybe a cage for dry bags & radios.
- Equipment Team o Need more equipment managers – currently it does not scale to size of club. A team is needed, not only an equipment manager. Maybe an equipment “ticket” system is needed. All issues would be assigned a ticket and an email would be sent to the equipment manager. Any problems send email, a ticket will be created. The Equipment Team would consist of equipment manager and “support agents”. Open tickets list will be the equipment report and closed tickets allow for tracking of work done and cost of work done. Must expand team with people with the needed skills; need to request more “support agents” and as many people as possible to help/volunteer.

4. Keiki Camp – Kay

- Clarity of donations is discussed; money is not earmarked for specific expenses. Money comes in and money goes out. Scholarship question to the board; Kay asked that a portion of incoming donations be used for Keiki. **Motion to allocate \$200 to be use for Keiki camp scholarship to be used within Kay's discretion or whoever is in charge of the program, as needed. Motion approved.**
- It's difficult to find enough volunteers to help with Keiki camp.

5. Learn to Paddle Class – Pam

- Dates on website. Will send email to get help. Its 5 Saturdays 8:45-11 am; Oct 14, 21, 28-Nov 4, 11; after MBX. Sign-ups at Aloha Festival booth. (Rita is great at getting sign-ups.) Depending on how many people volunteer is the number of people we admit. \$150 each for 5 Saturdays.

6. Increase 1st time paddle class – Tai

- Many people show up for 1st time free paddle. Maybe institute a drop-in fee of \$10...club could make a lot of money. Discussion followed about donations to support the club. Talk to Lynn before we make a decision. **Motion to start charging 1st time paddlers \$10 then drop in after that would be \$20. Motion passes.** Insurance question about member vs non-members; NCOCA waivers should cover guest paddlers. Bob will research issue with insurance.

7. Aloha Festival

- Two booths – shave ice & coconut and OCS store; Tai will pick up coconuts and must be ordered in advance. Shave ice stuff is with Phil C; Gayle or Pam will get machine; Phil will check inventory; need straws that are not plastic; Phil will get banner that says 'learn to paddle' and logo. Volunteers needed; Duane will set up sign up on website which is the

same as last year including paddlers with steers people and strokeers. Booth confirmed by Pam; Duane will set up sign up; Pam will announce.

- PICA festival is this weekend; Linda does need help.
- Aloha festival – Linda does needs help with races including canoes, strokeers, & steers people; OSC will receive a donation.

8. Coaches Corner

- Dave W – Awesome race Saturday with lots of medals. Friday, Aug 17th, is a women's volleyball event; will earn \$800 for providing canoes. Tomorrow off-load and rig and will discuss the fundraiser further.
- Leslie E – June 30th sprint 43+ crews; July 7th many crews as well; 9 people attend world sprints in Tahiti – paddled & attended lectures & paddle with world class paddlers. Tahitian coach will come to Santa Cruz to work with the women paddlers in November.
- Kim C – Asked for advice with difficult paddler that complains incessantly and that it undermines the culture and vibe of our entire program. Discussion needs to be between Yoko and Kim and paddler, then to Dave, then to board if needed.

9. Polynesian Voyaging Society event – Leslie

- Mid-September possible visit to SC. Waiting for more info to come.

10. Next BOD meeting September 23, 2018