

## **Outrigger Santa Cruz Board Minutes January 10, 2016**

5pm Call to Order. Ruth approves minutes from December 6, 2015, Kay 2nds.

Attendance: Dena Levey, Pam Myers, Kay Miyamoto, Ruth Romero, Rita Melamed,

Terrence Collins, Cat Steele, Matt Muirhead, Carter McCoy, Forrest Monroy,

Gayle Bensusan, Duane Strong, Bob Darling, Barbara Leites, Jackson Rahn &

Leslie Eurs.

Treasurers Report and finalizing planning budget - year end budget. Refer to Treasurer report spread sheet attached.

January 2016 \$8,000 in Reserve plus interest = administrative income.

(8 cents a month) Reserve has been increased from \$4,500.

Expenses - \$3,500 for MBX, Moved to OSC for MBX prize money.

As of December 31, 2015 - \$17,549.90 in checking account.

\$360.00 - Additional memberships, \$40.00 - drop in fees, \$260.00 - donations,

\$107.00 - Molokai Women, \$1,117 - Club store (MBX garments),

\$2,400 - Keiki camp - (0 expenses)

\$25,550 - total club coffers

December 2015 expenses -

\$904.00 - equipment (safety \$320.00) - Dolly, wheels, radios, Iako Set

\$335.00 - Club Store expenses - (\$120.00 -administration), mailbox and services for Web)

Refer to Supplemental Spread Sheet for an itemized list of equipment expenses.

- OC6 - repairs and Maintenance, OC1 maintenance.
- trailer and Dolly - \$645.00
- Canoe painting & rehab. - \$2,400
- Total Spent - \$22,325

- \$15,624 - spent on New Equipment including New dolly, and spray skirt out of \$22,325
- Donation - \$100 from cat for Keiki Program

Funds received - \$585.00 - membership Dues

Donations - \$40.00 from Terrence

As of January 10, 2016 - \$17,137.68 currently in OSC checking account.

2015 brought in \$16,000 / 2016 estimate \$16,

2015 -

\$500.00 - drop in fees, \$1,000 - Aloha Festival, \$500.00 - donations,

\$2,000 - Keiki class, \$500.00 club store, \$2,000(net) MBX, \$1,000 - Paddle Class.

- EXPENSES - Rent - \$6,120, NCOCA Insurance - \$700.00, Property Insurance - \$1,800, Officers Liability - \$550.00, OC6 Maintenance - \$3,000, Small Boats - \$1,500, Trailer - \$600.00, Paint/Rehab - \$7,500, Owed for Strikers - \$2,400

Pam agrees that we have a liberal amount of resources for repairs and maintenance and to paint one canoe per year. Pam-s personal goal is to find a reliable repair and maintenance person. Homer is good for small repairs.

Matt suggest use budget to update equipment such as a new hull opposed to repairing existing equipment.

Bob commented the cost of a new hull is \$14,000 and we have other boats and equipment to maintain and repair.

Terrence commented that good deals is a state of mind. Look at long term budget reserves so we have reserves for new equipment.

Forrest asked the age of our fleet.

Currently OSC has 7 Canoes including the strikers.

Maka Nui - mascot - 1st canoe to have in our fleet - used for Shared Adventures. Strikers also used for Shared Adventures as they can be doubled hulled.

Matt suggest Budget needs to be driven by a plan. Coaches share with paddlers the importance of equipment. Sub Committee suggested.

Terrence confirms that Bylaws allow for a subcommittee.

Gayle suggest we speak to coaches for a consensus on equipment repairs VS new equipment.

Pam - New boats are in high demand. Sonny Bradley will not ship. Jeff Smith made Kaholo and the only place to purchase new boats.

Bob supports a Budget and equipment committee.

Rent and Insurance are the next highest expenses.

Matt motions that a subcommittee be set for maintenance and equipment.

Terrence 2nds the motion.

Terrence motions to table the budget and review to next board meeting. Kay 2nds the motion.

- AB1233 - State Law - States in order to vote by email in California, you must have unanimous written consent.
- Treasury Report Approval tabled until next meeting.
- Equipment Status - Strikers - Per Mike Ing needs one more coat of paint. Needs seat covers - per Duane foam in shed and he will install. Sprayskirts still on hold. Manufacturer not responding. Iako refinishing - 2 weeks work - Dave Waynar?
- Signs and small dock key - new combo for shed - 9506 - key on lanyard with yellow tab for gate.
- Makaanui Ama - 5-6 major dings - Duane will inspect and make a proposal on where to move it.

- Signs - new sign needed on shed. DL has art work and client who makes signs.
- New tool box located in shed with tools, nuts and bolts.
- COACHES CORNER - Matt and Dave have mapped out a plan for Men and Women. Plan will be available in 2-3 weeks. Weekend practice sooner, Race calendar week & Travel down south.
- CLUB STORE - MBX garments printed and distributed. 3-remaining - 1-club member and 2 ordered with no addresses. Ruthie and Kay to bring with them for possible distribution.
- CANOE SCHEDULING PROTOCOL AND PROCEDURE - Email letter sent to president and board. on 1/9/16 by Leslie Eurs.

Cancelled events were a topic of discussion. Race practice cancelled, and Fitness paddle cancelled.

2014 learn to paddle class impacted rec paddle due to damage canoe from MBX.

The board has since agreed to schedule the learn to paddle class Saturdays in 2015.

Leslie did a great job of scheduling canoes. A problem arose when a request for use of Kaholo (the new boat in the fleet), at a wedding site for Leslie and Jackson. (Suggestion by Dave Waynar)

Pam-s opinion - nota a good idea. Special events should be scheduled months in advance.

- RESOLUTION - Bob proposes Duane put up on Website.
- Majority of board voted yes on Bob-s proposal.
- Leslie agreed to have vote via the board.
- Terrence suggest canoe scheduler schedule events and run through the board for approval.
- Leslie agrees with Terrence.

- .Per Leslie, this is her interpretation of the discussion last meeting regarding the process of scheduling the OC6-s.
- 1. Request for OC6 usage be sent to scheduling coordinator (Leslie Eurs)
- 2. Coordinator worked out details and reviewed reservation with requestor.
- ~~3. Reservation would be run by Matt as Head Coach for any scheduling conflicts or questions regarding equipment. cc-d to Pam and Ruth as they are Subcommittee. Pam and Ruth~~
- 4. Leslie Place reservation on the Calendar.
- Subcommittee established - Matt, Ruth, & Pam on the subcommittee to review scheduling request forwarded by Leslie Eurs the scheduler.
- Duane created form for event requests and details. Calendar on website.
- The canoe scheduler sends completed request to sub board members.

Terrence motions to approve, Carter 2nds the motion.

Terrence motions for a Sub board committee, Matt 2nds the motion.

- STEERING CERTIFICATION - More paddlers encouraged to step up and steer. Fitness Paddle - Rich & Pam to designate 1 boat for learning to steer.
- Dave Kramer sent out a request via email to document, date, time, conditions and supervising steers person. And put on Website. Pam thinks it-s a good idea. As the paddler progresses with steering, supervising steers person comments on progress made.
- Matt disagrees with documenting this on the Website.
- Carter suggest steering criteria, rigging, Right of ways in and out of the harbor, seamanship & log in time with qualified instructor be listed on the Website.
- Yoko, Dave Waynar, Amy Culver - qualified to Certified.
- Bob suggest to include what is expected, how they can achieve it, and who to contact. Form a steering committee responsible to establish a steering program.
- Terrence motions to table steering committee.

- .MEMBERSHIP DUES - Club Paypal account charges 3% per transaction. Gives members an option to pay with a credit card. A matter of convenience. Checks are preferred.
- Bob proposes to have members pay dues through Paypal. Will cost club 3% - request that members donate \$6.00.
- Parking passes - Terrence suggest a fundraiser raffle. 2- parking passes \$10 per ticket.
- Terrence motions to raffle off both parking passes for \$10 per ticket. Entries can put cash or check in white mailbox in shed. Forrest to email Club.
- February 7th - Drawing. Ruthie 2nds the motion.
- PADDLE FEST SANTA CRUZ - has invited OSC to participate. Matt will respond to the event coordinator
- Grant from West Marine for youth paddling - Gift card for \$500. 10 water proof jackets purchased. Kay proposed to give 8 to Ponderosa School for paddling purposes. Gayle proposes a letter be written to Ponderosa School along with Gift.
- Gayle motions to approve, Ruthie 2nds the motion.

NEXT MEETING February 7, 2016